

LBCCD-CHI
Memorandum of Understanding
COVID-19 Pandemic Response

This following Memorandum of Understanding (“Agreement”) is made by and between the Long Beach Community College District (“District”) and the Certificated Hour Instructors (“CHI”). Where appropriate, The District and CHI will collectively be referred to as “parties.” This Memorandum of Understanding shall supersede any other agreement, either oral or written, previously agreed to by the parties related to the following:

1. The District will comply with all local and state directives related to what activities and which personnel may return to campus or may be required to work remotely.
2. Due to local and state health and safety orders, faculty may be required to teach online and will comply with all requirements for distance education as contained in the contract between the District and CHI. This includes attaining certification for distance education as well as the evaluation processes for distance education.
3. Should any CHI member assignment be suspended due to the District complying with local or state health orders, the unit member shall be paid for time worked. Should the assignment restart in the same or different term, the unit member shall have the right of first refusal to continue the previously suspended assignment.
4. In order to be eligible for an online teaching assignment, CHI members shall complete the District’s online teaching certification or provide evidence of completing an online teaching certification from a regionally accredited institution in line with the District’s OLET standards.
5. Evaluations will be conducted virtually for all assignments that have been transitioned to remote and/or are online. The standards and forms contained in the CHI contract shall apply. The District in collaboration with CHI will provide online evaluation training to the evaluators and those being evaluated.
6. In recognition of the transition from in-person to remote instruction due to the Covid-19 Pandemic, for adjunct unit members with an assignment whose cumulative load for the primary terms (Fall, Spring) 2020-2021 academic year is 33% or less will be receiving \$500. Those who have a load greater than 33% will receive an additional \$500 for a total of \$1000.
7. Unless mutually agreed to by the parties, this Memorandum of Understanding shall be in effect 2021 – 2022 academic year.

For the District:


Gene Durand (Jun 2, 2021 09:24 PDT)

Gene Durand
Vice President, Human Resources

Date: Jun 1, 2021

For the Certificated Hourly Instructors:

Curtis Williams

Curtis Williams
President