

FOR CERTIFICATE OF ACHIEVEMENT:

REQUIRED CORE COURSES			UNITS	In Progress	Completed Grade
ADJUS 2	Intro. to Administration of Justice (F, SP)	3			
ADJUS 3	Intro. to Criminal Procedures (F, SP)	3			
ADJUS 4	Criminal Law (F, SP)	3			
ADJUS 5	Community and Human Relations	3			
ADJUS 6	Introduction to Evidence (F, SP)	3			
Subtotal units		15			
Select NINE (9) units from the following:					
† ENGL 1	Reading & Composition (F, SP, S)	4			
† ENGL 105	Fundamentals of Writing	4			
POLSC 1	Intro. to Government	3			
PSYCH 1	Intro. to Psychology	3			
SOCIO 1	Intro. to Sociology	3			
SP 10	Elements of Public Speaking (F, SP, S)	3			
SP 30	Elements of Group Discussion (F, SP, S)	3			
Subtotal units		9			
ALSO complete SIX (6) units from any Foreign Language, Computer & Business Information Systems, or other Administration of Justice courses.					
Subtotal units		6			
TOTAL UNITS (for Certificate of Achievement)		30			

Note: Any 300 or 400 band course in Administration of Justice or Public Administration can be applied as an elective to a degree or certificate.

LEGEND	
† This course has a prerequisite; prerequisite courses must be completed with at least a "C" or "P" grade (see catalog or schedule of classes).	
(SP = Spring) (S = Summer) (F = Fall) (INF = Infrequently) = Represents general frequency of course offering	

GRADUATION REQUIREMENTS

For CERTIFICATE OF ACHIEVEMENT:

The Certificate of Achievement is a one- to two-year program in occupational/technical areas at Long Beach City College which provides training in job skills and employment opportunities. Complete the required units listed above with a minimum grade of "C" in each course. Fifty percent (50%) or more of the unit requirements for this field of concentration must be completed in residence (credit earned by exam, where applicable, may be included).

For ASSOCIATE IN ARTS DEGREE:

NOTE: Effective Fall 2009, Title 5, section 55063 (a) (2) requires that students must complete each course counted toward the major or area of emphasis with a grade of "C" or better or "P" if the course is taken on a "Pass/No Pass" basis.

The Associate Degree is a two-year college degree awarded by Long Beach City College that includes general education courses and a major. Complete the A. A. degree requirements specified for the Associate Degree with a cumulative grade point average of 2.0 ("C") or better. The requirements for general education/proficiency and the field of concentration need to be from the same catalog year. This catalog year may be any year between the year of initial enrollment to the present, provided continuous enrollment is maintained throughout (see the catalog for definition of "continuous enrollment"). Fifty per cent (50%) or more of the unit requirements for this field of concentration must be completed in residence (credit earned by exam, where applicable, may be included).

In general, "double-counting" is not allowed. That is, one course may not be used to fulfill both a field of concentration requirement and to fulfill a general education requirement.

NOTE: To receive a certificate or degree you must submit completed application forms in the Admissions and Records Office during your final semester of course work.

