

6018.                    ADMINISTRATIVE REGULATIONS ON ACCESSIBILITY OF INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

6018.1            Application

The Vice President of Business Services shall be responsible for administering these regulations. These regulations apply to all Long Beach Community College District faculty and staff and to others that may be providing services on behalf of the District.

6018.2            Purpose

Information and communication technologies (“ICT”) are a means by which the District provides information to students, faculty, staff, and other constituents. The need to ensure accessibility to all members of the campus community is critical as more administrative services and learning environments are based on these technologies. It is a part of the District’s ongoing commitment to establishing a barrier-free learning community, or universal access, to all individuals.

6018.3            Standards

All newly developed or procured ICT must meet the standards specified herein, except when doing so would impose an undue burden or create a fundamental alteration as determined in conjunction with the District’s ADA Compliance Officer. Whenever a determination is made that compliance poses an undue burden, the District must provide individuals with disabilities with an alternate means of access.

6018.4            Applicable Law

California Government Code section 7405 compliance with Section 508 of the Rehabilitation Act of 1973 as follows:

- A. In order to improve accessibility of existing technology, and therefore increase the successful employment of individuals with disabilities, particularly blind and visually impaired and deaf and hard-of-hearing persons, state governmental entities, in developing, procuring, maintaining, or using electronic or information technology, either indirectly or through the use of state funds by other entities, shall comply with the accessibility requirements of Section 508 of the federal Rehabilitation Act of 1973, as amended (29 U.S.C. Sec. 794d), and regulations implementing that act as set forth in Part 1194 of Title 36 of the Federal Code of Regulations.

- B. Any entity that contracts with a state or local entity subject to Section 11135 for the provision of electronic or information technology or for the provision of related services shall agree to respond to, and resolve any complaint regarding accessibility of, its products or services that is brought to the attention of the entity.

6018.5      The technical standards of Section 508 of the Rehabilitation Act of 1973 and associated regulations (Part 1194 of Title 36 of the Federal Code of Regulations) provide criteria specific to the following technologies:

- A. Software Applications and Operating Systems (Section D1194.21)
- B. Web-based Intranet and Internet Information and Applications (Section D1194.22)
- C. Telecommunications Products (Section D1194.23)
- D. Video and Multimedia Products (Section D1194.24)
- E. Self-contained, Closed Products (Section D1194.25)
- F. Desktop and Portable Computers (Section D1194.26)
- G. Functional Performance Criteria (Section D1194.31)
- H. Information, documentation and support (Section D1194.41)

6018.6      Procurement of ICT

Whenever the District enters into a contract for the purchase, development, procurement, maintenance, or use of any information or communication technology, the vendor shall certify that it complies with the requirements of Section 508 of the Rehabilitation Act of 1973 (29 U.S. Code, Section 794d) and its related regulations. This requirement shall apply to software applications, operating systems, web-based intranet and internet information and applications, telecommunications products, video or multimedia products, and self-contained closed products such as copiers, desktops, and portable computers.

- A. The vendor shall provide documentation such as Voluntary Product Accessibility Template (VPAT) or Web Content Accessibility Guidelines (WCAG 2.0, Level AA) regarding the accessibility of the product.

- B. The documentation regarding the accessibility of the product will be reviewed by the Instructional and Information Technologies Services department. Such review may include product testing, information from the department, and assistance from the Disabled Student Program Services and/or the 504 Compliance Officer.
- C. Upon review and approval of the documentation, a purchase order and/or contract will be issued according to District established protocols.
- D. Each purchase order/contract with such a vendor shall contain the following provision: “The vendor hereby warrants that the products or services to be provided under this agreement comply with the accessibility requirements of Section 508 of the Rehabilitation Act of 1973, as amended, and its implementing regulations. Vendor agrees to respond promptly to and resolve any complaints regarding accessibility of its products or services that are brought to its attention. Vendor further agrees to indemnify and hold harmless the District from and against any claim arising out of its failure to comply with these requirements. Failure to comply with these requirements shall constitute a breach and be grounds for termination of this agreement and/or action for damages.”

6018.7    Complaints

The District endeavors to make its ITC accessible to all parties. However, difficulty in accessing any area of our website should be reported to <https://www.lbcc.edu/about-footer-link/accessibility-statement>. Complaints that a District service, program, or activity is not accessible to persons with a disability may be directed to the District’s ADA Compliance Officer at (562) 938-4095.

Adopted: June 26, 2018