

### I understand that if I am accepted into EOPS, I must:

- Complete orientation, prepare and follow a complete educational plan, and sign and adhere to the Mutual Responsibility Agreement.
- Maintain full-time enrollment (12+ units) per semester as a new EOPS student AND complete at least 6 units each semester as a continuing EOPS student while maintaining a 2.0 or above. Here are some exceptions to the unit load:
  - New EOPS students who qualify for NextUP must be enrolled in at least 0.5 units.
  - New EOPS students receiving services from Disabled Students Programs and Services (DSPS) can be approved to take fewer units, with an approved accommodation for reduced units from a DSPS Counselor.
  - New EOPS students with special circumstances which only allow them to enroll in 9 – 11.5 units can apply for a 3/4 time waiver.
- Submit unofficial transcripts to the EOPS office to complete my application.
  - If I attend/have attended any other college or university, I must submit OFFICIAL transcripts to Admissions & Records by the end of my first semester in EOPS.
- Complete at least three (3) EOPS counseling contacts per semester within the outlined period. I understand that excessive appointment cancellations or “no shows,” may result in a delay or discontinuation of EOPS services. A 2<sup>nd</sup> contact can be made with an approved “Second Contact List” (See EOPS Important Information Sheet).
- Come prepared for all EOPS counseling appointments. That includes bringing my EOPS Educational Plan, a pen or pencil, and arriving to my appointments on-time.
- Complete Counseling 49 or Learn 11 with a “C” or better by the end of my second primary term (Fall or Spring) in EOPS.
- Remain in good standing by maintaining at least a 2.00 GPA (“C” average) per semester.
- Before making changes to my class schedule or major, I will meet with my EOPS Counselor.
- Check my email which is currently on file in the Viking Student System, at least once a day.
- Update any changes to my home address, telephone number, or email address using the self-service Viking Student System, and comply with the District’s Standards of Student Conduct.

### CARE Participants:

- Must comply with all EOPS policies and procedures.
- Must be enrolled in EOPS and apply for the CARE program.
- New participants must complete a CARE intake appointment and all participants must attend required meetings and trainings.
- Must provide written verification from the County before any application can be completed and submit it each year thereafter. Verifications must state that I or my dependent child(ren) are currently receiving CalWORKs cash aid.
- Must inform the CARE Program Specialist of any changes that may affect my CARE eligibility.
- Attend a CARE intake appointment once every academic year and all required meetings.
- Must be enrolled in 12 units per semester. Students are required to speak with a Counselor and the CARE Program Specialist before dropping any units that will bring them below 12 units.

**NextUP Participants:**

- Must comply with all EOPS policies and procedures.
- Must be enrolled in EOPS and apply for the NextUP Program.
- Verification of foster care status must be provided before acceptance into NextUP can be granted.
- Services are available to California residents who were in foster care on or after their 13<sup>th</sup> birthday and are under 26 years of age at the beginning of the academic year (June 1<sup>st</sup> of a given year).
- New EOPS students who qualify for NextUP must be enrolled in at least 0.5 units+, with plans to work towards 9 units.
- NextUP students who are receiving services in DSPS can be approved to take fewer units, with an approved accommodation for reduced units from a DSPS Counselor.
- Students are required to meet with a NextUp/EOPS counselor three (3) times per semester, in addition complete one (1) additional NextUp contact or attend a FYSS workshop/event, for a total of four (4) contacts per semester.

**I understand if accepted into the program as an EOPS participant, I am eligible to receive:**

- Priority registration.
- Academic and career counseling.
- Semester grants.
- Backpack and school supplies.
- CSU and UC application fee waivers and fee waiver support letters for independent colleges/universities.
- Textbook assistance and/or Loan Library Service of 1 to 4 books per semester (as funding permits). Books are distributed on a first-come, first-serve basis. I must remain in good standing with the program to remain eligible.
- Other support services such as a cap and gown rental upon graduation, and parking permits (as funding permits).
- Participation in EOPS events, excursions and activities designed to provide information, exposure and support while I complete my educational goal at LBCC.
- The above services until I reach 70 degree-applicable units for traditional majors or until completion or the Chancellor’s Office approved high unit special majors as long as progress is being made.
- All programs listed above, services and grants are based on financial need, available funding and distributed on a first-come first-serve basis as funding permits.
- Please be aware that any grant disbursement can be affected if you owe any outstanding balance to Long Beach City College.

**Certification and Acknowledgement**

By signing this agreement, I certify I have read the above and I agree to abide by these requirements. I understand failure to fulfill my responsibilities as listed above can result in my dismissal from EOPS, cancellation of further services or other appropriate action as determined by the EOPS Program. This agreement is valid until I officially withdraw, graduate, transfer, removed, or pass eligibility limitations. I hereby authorize the release of information to EOPS from the informational resources of the college to determine my eligibility for the program and for monitoring my student conduct, academic progress, and program evaluation.

_____	_____	_____	_____
<b>Student Name (printed)</b>	<b>Student Signature</b>	<b>Student ID</b>	<b>Date</b>
_____	_____		
<b>EOPS Counselor/Staff</b>	<b>Date</b>		