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**Administrative Procedure**  
Chapter 6 – Business & Fiscal Affairs

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## **AP 6740 CITIZENS' BOND OVERSIGHT COMMITTEE**

### **References:**

Education Code Sections 15278, 15280, and 15282

The Citizen's Oversight Committee is established and governing bylaws have been adopted

### **Purposes**

- To inform the public about the expenditure of bond revenues;
- To review and report on the proper expenditure of taxpayers' money for school construction; and
- To advise the public as to the Long Beach Community College District's compliance with the Proposition 39 requirements as contained in the California Constitution.

### **Activities**

- Receive and review copies of the annual, independent performance audit;
- Receive and review copies of the annual, independent financial audit;
- Inspect school facilities and grounds to ensure that bond revenues are expended properly;
- Receive and review copies of any deferred maintenance proposals or plans developed by the Long Beach Community College District; and
- Review efforts by the Long Beach Community College District to maximize bond revenues by implementing cost-saving measures.

### **Members**

The committee shall consist of a minimum of nine members to serve for a term of two years and for no more than three terms. Members shall serve without compensation.

The committee shall be comprised of at least:

- One (1) member active in a business organization representing the business community located within the District;
- One (1) member active in a senior citizen's organization;
- One (1) member active in a bona fide taxpayer's organization;
- One (1) member of a student both currently enrolled in the Long Beach Community College District and active in a campus group. The student may serve up to six months after his/her/their graduation;

- One (1) member active in the support and organization of a district.
- Four (4) members of the community at large appointed by the Board.

No employee, official, vendor, contractor, or consultant of Long Beach Community College District shall be appointed to the committee.

**Assistance**

The Long Beach Community College District shall provide the committee with any necessary technical or administrative assistance, as well as other resources, to publicize its conclusions.

**Public Meetings**

Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws.

**Reports**

At least once a year the committee shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued as a matter of public record and shall be made available on an internet website maintained by the Long Beach Community College District.

Also see BP 6740 Citizens' Bond Oversight Committee.

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**Approved:** July 20, 2022

*(This is a new procedure)*