

# ENGLISH FOR EVERYDAY – LEVEL 1 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6511

Students completing English for Everyday certificates will possess the English language skills necessary for most daily activities. They will have sufficient speaking, listening, reading, and writing skills for a wide variety of occupations such as retail, hospitality, transportation, or manufacturing.

## Program Student Learning Outcomes

- Create written communication utilizing the grammatical structures introduced at this level.

## Program Requirements

| Code Number             | Course Title           | Hours      |
|-------------------------|------------------------|------------|
| <b>REQUIRED COURSES</b> |                        |            |
| ESL 640                 | English for Everyday 0 | 108        |
| ESL 641                 | English for Everyday 1 | 108        |
| <b>Total Hours</b>      |                        | <b>216</b> |

# ENGLISH FOR EVERYDAY – LEVEL 2 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6512

Students completing English for Everyday certificates will possess the English language skills necessary for most daily activities. They will have sufficient speaking, listening, reading, and writing skills for a wide variety of occupations such as retail, hospitality, transportation, or manufacturing.

## Program Student Learning Outcomes

- Create written communication utilizing the grammatical structures introduced at this level.

## Program Requirements

| Code Number             | Course Title           | Hours      |
|-------------------------|------------------------|------------|
| <b>REQUIRED COURSES</b> |                        |            |
| ESL 642                 | English for Everyday 2 | 108        |
| ESL 643                 | English for Everyday 3 | 108        |
| <b>Total Hours</b>      |                        | <b>216</b> |

# ENGLISH FOR EVERYDAY – LEVEL 3 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6513

Students completing English for Everyday certificates will possess the English language skills necessary for most daily activities. They will have sufficient speaking, listening, reading, and writing skills for a wide variety of occupations such as retail, hospitality, transportation, or manufacturing.

## Program Student Learning Outcomes

- Create written communication utilizing the grammatical structures introduced at this level.

## Program Requirements

| Code Number             | Course Title           | Hours      |
|-------------------------|------------------------|------------|
| <b>REQUIRED COURSES</b> |                        |            |
| ESL 644                 | English for Everyday 4 | 108        |
| ESL 645                 | English for Everyday 5 | 108        |
| <b>Total Hours</b>      |                        | <b>216</b> |

Students must master 70% or higher of the course concepts in order to be promoted into the next course in the sequence.

# ESL LITERACY - CERTIFICATE OF COMPETENCY

---

Plan Code: 6500

The program provides students with the basic English literacy skills needed to enter the first level of the English as Second Language classes at LBC. Students will learn sound/letter relationships for pronunciation, spelling, reading and writing.

## Program Student Learning Outcomes

- Identify, decode and produce basic list of 220 sight words.

## Program Requirements

| Code Number             | Course Title                             | Hours     |
|-------------------------|--|-----------|
| <b>REQUIRED COURSES</b> |  |           |
| ESL 628                 | Literacy for English Language Learners 1 | 27        |
| ESL 629                 | Literacy for English Language Learners 2 | 27        |
| <b>Total Hours</b>      |  | <b>54</b> |

# ESL READING FOR CITIZENSHIP - CERTIFICATE OF COMPETENCY

---

Plan Code: 6504

This certificate prepares students to learn simple past-tense verbs in order to better understand and answer questions on the U.S. citizenship exam. Students should consider enrolling in this certificate if they are beginning-level English language learners.

## Program Student Learning Outcomes

- Recognize and produce grammatically accurate forms of past tense questions to facilitate preparation for the U.S. Citizenship exam.

## Program Requirements

| Code Number             | Course Title              | Hours      |
|-------------------------|---------------------------|------------|
| <b>REQUIRED COURSES</b> |                           |            |
| ESL 630                 | Reading for Citizenship 1 | 54         |
| ESL 631                 | Reading for Citizenship 2 | 54         |
| <b>Total Hours</b>      |                           | <b>108</b> |

# INTERMEDIATE GRAMMAR - CERTIFICATE OF COMPETENCY

---

Plan Code: 6506

Students completing the Certificate of Competency in Intermediate ESL Grammar will possess the English language grammar skills necessary for academic success at the intermediate level of credit reading and writing classes. This certificate is intended to assist non-native English-speaking students with their academic success.

## Program Student Learning Outcomes

- Possess the English language grammar skills necessary for academic success at the intermediate level of credit reading and writing classes.
- Demonstrate linguistically accurate control of English verb tenses, identify the major parts of speech, recognize phrases, and control dependent and independent clauses.

## Program Requirements

| Code Number             | Course Title                      | Hours      |
|-------------------------|-----------------------------------|------------|
| <b>REQUIRED COURSES</b> |                                   |            |
| ESL 610A                | Fundamentals of English Grammar 1 | 54         |
| ESL 610B                | Fundamentals of English Grammar 2 | 54         |
| <b>Total Hours</b>      |                                   | <b>108</b> |

# INTERMEDIATE ORAL SKILLS - CERTIFICATE OF COMPETENCY

---

Plan Code: 6505

Students completing the Certificate of Competency in Intermediate ESL Oral Skills will possess the English language oral skills necessary for success at the intermediate level of ESL.

## Program Student Learning Outcomes

- Possess the English language oral skills necessary for success at the intermediate level of ESL.
- Orally formulate and articulate opinions and judgments, synthesize attitudes and feelings, apply the principles of precise articulation of individual sounds, and relate knowledge of the sound system of English to writing and spelling conventions.

## Program Requirements

| Code Number             | Course Title     | Hours      |
|-------------------------|------------------|------------|
| <b>REQUIRED COURSES</b> |                  |            |
| ESL 613                 | Conversation     | 27         |
| ESL 615                 | Accent Reduction | 108        |
| <b>Total Hours</b>      |                  | <b>135</b> |

# INTERMEDIATE READING AND WRITING - CERTIFICATE OF COMPETENCY

---

Plan Code: 6507

Students completing the Certificate of Competency in Intermediate ESL Reading and Writing will possess the English language grammar skills necessary for academic success at the intermediate level of credit reading and writing classes.

## Program Student Learning Outcomes

- Possess the English language reading and writing skills necessary for success at the intermediate level of non-credit ESL.
- Recognize an increasing number of sight words, identify main ideas, write simple paragraphs, and employ systematic strategies for defining and acquiring academic vocabulary words.

## Program Requirements

| Code Number             | Course Title                         | Hours      |
|-------------------------|--------------------------------------|------------|
| <b>REQUIRED COURSES</b> |                                      |            |
| ESL 612                 | Reading for Information and Pleasure | 27         |
| ESL 614                 | Composition for ESL Students         | 27         |
| ESL 618                 | Vocabulary Development               | 54         |
| <b>Total Hours</b>      |                                      | <b>108</b> |



# READING SKILLS FOR ESL STUDENTS – LEVEL 1 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6501

Students completing the Reading Skills for ESL Students certificates will possess an English language reading level adequate for most daily activities. They will be ready for employment positions requiring the completion of forms, following written directions and instructions, and understanding short narratives.

## Program Student Learning Outcomes

- Respond accurately to questions based on events in reading passages.

## Program Requirements

| Code Number             | Course Title                      | Hours     |
|-------------------------|-----------------------------------|-----------|
| <b>REQUIRED COURSES</b> |                                   |           |
| ESL 602A                | Reading Skills for ESL Students 1 | 27        |
| ESL 602B                | Reading Skills for ESL Students 2 | 27        |
| <b>Total Hours</b>      |                                   | <b>54</b> |

# READING SKILLS FOR ESL STUDENTS – LEVEL 2 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6502

Students completing the Reading Skills for ESL Students certificates will possess an English language reading level adequate for most daily activities. They will be ready for employment positions requiring the completion of forms, following written directions and instructions, and understanding short narratives.

## Program Student Learning Outcomes

- Respond accurately to questions based on events in reading passages.

## Program Requirements

| Code Number             | Course Title                      | Hours     |
|-------------------------|-----------------------------------|-----------|
| <b>REQUIRED COURSES</b> |                                   |           |
| ESL 602C                | Reading Skills for ESL Students 3 | 27        |
| ESL 602D                | Reading Skills for ESL Students 4 | 27        |
| <b>Total Hours</b>      |                                   | <b>54</b> |

# READING SKILLS FOR ESL STUDENTS – LEVEL 3 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6503

Students completing the Reading Skills for ESL Students certificates will possess an English language reading level adequate for most daily activities. They will be ready for employment positions requiring the completion of forms, following written directions and instructions, and understanding short narratives.

## Program Student Learning Outcomes

- Respond accurately to questions based on events in reading passages.

## Program Requirements

| Code Number             | Course Title                      | Hours     |
|-------------------------|-----------------------------------|-----------|
| <b>REQUIRED COURSES</b> |                                   |           |
| ESL 602E                | Reading Skills for ESL Students 5 | 27        |
| ESL 602F                | Reading Skills for ESL Students 6 | 27        |
| <b>Total Hours</b>      |                                   | <b>54</b> |

Students must master 70% or higher of the course concepts in order to be promoted into the next course in the sequence.

# WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 1 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6508

Students will develop competency in workplace language skills at low-intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in English language presentations and professional autobiographies.

## Program Student Learning Outcomes

- ESL students will be able to competently use listening, speaking, reading and writing skills in the workplace at low-intermediate level.

## Program Requirements

| Code Number             | Course Title                          | Hours      |
|-------------------------|---------------------------------------|------------|
| <b>REQUIRED COURSES</b> |                                       |            |
| ESL 670                 | Listen/Speak for Work for ESL Level 1 | 90         |
| ESL 671                 | Read/Write for Work for ESL Level 1   | 90         |
| <b>Total Hours</b>      |                                       | <b>180</b> |

# WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 2 - CERTIFICATE OF COMPETENCY

---

**Plan Code: 6509**

Students will develop competency in workplace language skills at an intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in job applications, professional resumes and in English language presentations.

## Program Student Learning Outcomes

- ESL students will be able to competently use listening, speaking, reading and writing skills in the workplace at an intermediate level.

## Program Requirements

| Code Number             | Course Title                          | Hours      |
|-------------------------|---------------------------------------|------------|
| <b>REQUIRED COURSES</b> |                                       |            |
| ESL 672                 | Listen/Speak for Work for ESL Level 2 | 90         |
| ESL 673                 | Read/Write for Work for ESL Level 2   | 90         |
| <b>Total Hours</b>      |                                       | <b>180</b> |

# WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 3 - CERTIFICATE OF COMPETENCY

---

Plan Code: 6510

Students will develop competency in workplace language skills at high-intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in a mock job interview and in written discourse.

## Program Student Learning Outcomes

- Select and use conventional organizational, formatting and grammatical elements to compose and edit a cover letter.
- Select and use appropriate cultural and sociolinguistic norms for a U.S. style mock job interview.

## Program Requirements

| Code Number             | Course Title                          | Hours      |
|-------------------------|---------------------------------------|------------|
| <b>REQUIRED COURSES</b> |                                       |            |
| ESL 674                 | Listen/Speak for Work for ESL Level 3 | 90         |
| ESL 675                 | Read/Write for Work for ESL Level 3   | 90         |
| <b>Total Hours</b>      |                                       | <b>180</b> |