2032. <u>ADMINISTRATIVE REGULATIONS ON</u> <u>RECORDING OF BOARD MEETINGS</u>

- <u>2032.1</u> The Superintendent-President, or designee, is responsible for administering these regulations.
- <u>2032.2</u> All requests for duplicate recordings shall be submitted to the Superintendent-President's office.
- <u>2032.3</u> Duplicate copies of the recordings will be available upon request within sixty (60) calendar days. Reimbursement of the actual cost of the duplicate recordings will be required.
- <u>2032.4</u> Once sixty (60) calendar days from the date of recording has elapsed, the Superintendent-President's office will destroy all such recordings.

Adopted: November 13, 2012