

POLICY ON BIDS AND CONTRACTS

References: California Education Code Sections: 81641, et seq.
Public Contract Code Sections 20650, et seq. 22000 et seq.
Labor Code Sections 1771, et seq.
Government Code Section 53060
ACCJC Accreditation Standard III.D.16;
2 Code of Federal Regulations Part 200.318

The Board delegates to the Superintendent-President or designee the authority to enter into contracts on behalf of the District and to establish administrative regulations for contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are ratified by the Board.
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the formal bid limit specified in the Public Contract code Section 22032 shall require prior approval by the Board.
- When bids are required for goods and services according to the Public Contract Code, the Board shall award each such contract to the responsible bidder who has the lowest cost or has the best value as specified in the requirements and specifications published by the District and who shall give such security as the Board requires, or reject all bids.
- When contracting for public projects, the District is subject to Public Contract Code 22000 et seq., which outlines the California Uniform Public Construction Cost Accounting Act (CUPCAA) procedures and requirements.

If the Superintendent-President or designee concludes that the best interests of the District will be served by pre-qualification of bidders in accordance with the Public Contract Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.



If the best interests of the District will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with the Public Contract Code Section 20652, the Superintendent-President or designee is authorized to proceed with a contract.

Adopted: January 12, 2010

Revised: May 14, 2013; May 30, 2017; September 11, 2019

