
Board Policy
Chapter 7 – Human Resources

BP 7350 RESIGNATIONS

References:

Education Code Sections 87730 and 88201

The Board of Trustees shall accept the resignation of any employee and to fix the time when the resignation takes effect, which shall be no later than the close of the academic year during which the resignation has been received by the Board. Resignations shall be irrevocable once accepted by the Superintendent-President.

The Board of Trustees delegates to the Superintendent-President, or designee, the authority to accept resignations on its behalf at any time. Resignations shall be deemed accepted by the Board when accepted in writing by the Superintendent-President. When accepted by the Superintendent-President, the resignation is final and may not be rescinded. All such resignations shall be forwarded to the Board for ratification.

The District, through its Human Resources staff, will encourage employees to participate in an exit interview when resigning.

Also see AP 7350 Resignations, the Personnel Commission's Rules, and the collective bargaining agreements for applicable employees.

Adopted: August 16, 1978

Revised: October 22, 1991; May 22, 2019; November 8, 2023

(Replaces former LBCC BP 3029)