



APPLICATION FOR PROFESSIONAL TITLE

I request to be granted the title of _____

To the best of my knowledge, this is the title for which I qualify under the District Administrative Policy and Regulation #3027.

3027. Administrative Regulations on Professional Titles

3027.1 *The Associate Vice-President, Human Resources, shall be responsible for administering these regulations.*

3027.2 *Professional titles are authorized for full-time tenure track faculty prior to tenure.*

Assistant Professor: all full-time tenure track faculty prior to tenure

Associate Professor: all full-time tenured faculty beginning the semester after tenure has been awarded.

Professor: all full-time tenured faculty upon completion of an additional three (3) years of full-time service in a tenured position.

3027.3 *The title of Instructor shall be used for all part-time faculty members.*

3027.4 *Professional titles have no effect on District compensation to faculty.*

3027.5 *Faculty hired prior to January 1, 2010 will retain their current title if it is of a higher rank than specified by these regulations. Faculty may also apply for advances in rank according to the regulations under which they were hired.*

Date

Signature

Employee Information

Name: _____

Department: _____

Specific Discipline: _____

Please return this form to the Human Resource Office, attention FT Faculty HR Specialist

For Office Use Only

Board Action: _____

Employment Start Date: _____

Eligible: Yes / No

Employee ID Number: _____