

## Charge and Membership

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| <b>Name of Committee</b>          | Accreditation Steering Committee   |
| <b>Purpose</b>                    | The Accreditation Steering Committee oversees the college's institutional self-evaluation process and supports the comprehensive review of the college's areas, the assessment of each area's efficacy in relation to accreditation standards, and recommendations for improvements as necessary to ensure institutional effectiveness in alignment with Academic Regulation 2006.6 C.1.   |
| <b>Function</b>                   | <p>The Accreditation Steering Committee will:</p> <ul style="list-style-type: none"> <li>• Ensure the development of a comprehensive Institutional Self-Evaluation Report (ISER) that meets the content, evidence, and formatting guidelines required by ACCJC.</li> <li>• Ensure the Standard Committees provide an accurate description of the area(s) being reviewed, assess the effectiveness of the area(s) using relevant accreditation standards, and recommend any major improvements necessary to ensure institutional effectiveness.</li> <li>• Recommend practices to Standard Committees rooted in training provided by the ACCJC that encourage a strategic response to the formulation, storage, organization, and presentation of accreditation materials and evidence.</li> <li>• Provide support and feedback to the Standards Committees to:             <ul style="list-style-type: none"> <li>○ Ensure ongoing alignment with the accreditation process and identified needs</li> <li>○ Facilitate and gather college-wide input</li> <li>○ Promote regular, ongoing, and engaging progress toward the completion of a comprehensive self-evaluation according to the ACCJC standards and expectations</li> <li>○ Ensure the collection of a completed evidence inventory</li> </ul> </li> <li>• Ascertain the utility and appropriateness of the creation of any subcommittees, taskforces, or work groups related to the work of accreditation.</li> <li>• Review draft report sections from the Standard Committees.</li> <li>• Develop, promote, participate in and provide recommendations for the implementation of strategies, projects, and activities necessary for a college-wide self-evaluation process.</li> <li>• Ensure the ISER process is transparent with opportunities for all constituent groups to provide input and feedback.</li> <li>• Provide clear and consistent communication to administrators, classified staff, faculty, and students to clarify progress and updates on the ISER.</li> </ul> |
| <b>Annual Timeline of Outputs</b> | Regularly, and when requested, the Accreditation Steering Committee provides status updates to the college constituency groups. The Accreditation Steering Committee may draw on the expertise and participation of the Standards Committees in providing updates to the college constituencies.   |

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|                   | The faculty and classified tri-chairs of the Accreditation Steering Committee shall complete accreditation professional development training.   |
| <b>Reporting</b>  | The Accreditation Steering Committee reports to the Superintendent-President and provides updates directly to the College Planning Committee, Academic Senate, Classified Senate, Associated Student Body, and Board of Trustees.   |
| <b>Membership</b> | <p>Faculty tri-chair appointed (according to AR 2006.6C1)<br/> Classified tri-chair appointed (according to AR 2006.6C1)<br/> Accreditation Liaison Officer (according to AR 2006.6C1)</p> <p>Superintendent-President<br/> President, Academic Senate<br/> President, Classified Senate<br/> President, Faculty Association Bargaining Unit<br/> President, Certificated Hourly Instructors Bargaining Unit<br/> President, Long Beach Council of Classified Employees,<br/> President, Associated Student Body</p> <p>* Standard IA &amp; 1B Committee Academic Senate appointed faculty tri-chair<br/> * Standard IA &amp; 1B Committee Classified Senate appointed classified tri-chair<br/> * Standard IA &amp; 1B Committee Superintendent-President appointed tri-chair<br/> * Standard IC Committee Academic Senate appointed faculty tri-chair<br/> * Standard IC Committee Classified Senate appointed classified tri-chair<br/> * Standard IC Committee Superintendent-President appointed tri-chair</p> <p>* Standard IIA Committee Academic Senate appointed faculty tri-chair<br/> * Standard IIA Committee Classified Senate appointed classified tri-chair<br/> * Standard IIA Committee Superintendent-President appointed tri-chair<br/> * Standard IIB Committee Academic Senate appointed faculty tri-chair<br/> * Standard IIB Committee Classified Senate appointed classified tri-chair<br/> * Standard IIB Committee Superintendent-President appointed tri-chair<br/> * Standard IIC Committee Academic Senate appointed faculty tri-chair<br/> * Standard IIC Committee Classified Senate appointed classified tri-chair<br/> * Standard IIC Committee Superintendent-President appointed tri-chair</p> <p>* Standard IIIA Committee Academic Senate appointed faculty tri-chair<br/> * Standard IIIA Committee Classified Senate appointed classified tri-chair<br/> * Standard IIIA Committee Superintendent-President appointed tri-chair<br/> * Standard IIIB, IIIC, &amp; IIID Committee Academic Senate appointed faculty tri-chair<br/> * Standard IIIB, IIIC, &amp; IIID Committee Classified Senate appointed classified tri-chair<br/> * Standard IIIB, IIIC, &amp; IIID Committee Superintendent-President appointed tri-chair</p> |

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|  | <ul style="list-style-type: none"> <li>* Standard IVA Committee Academic Senate appointed faculty tri-chair</li> <li>* Standard IVA Committee Classified Senate appointed classified tri-chair</li> <li>* Standard IVA Committee Superintendent-President appointed tri-chair</li> <li>* Standard IVB &amp; IVC Committee Academic Senate appointed faculty tri-chair</li> <li>* Standard IVB &amp; IVC Committee Classified Senate appointed classified tri-chair</li> <li>* Standard IVB &amp; IVC Committee Superintendent-President appointed tri-chair</li> </ul> <p><i>*Also a Standard Committee chair</i></p> |
| <p><b>Meeting Frequency and Schedule</b></p> | <p><b>To Be Determined</b></p>  |
| <p><b>Potential Resources</b></p>            | <p>Academic Senate Executive Committee<br/> Classified Senate Executive Committee<br/> Faculty Association Executive Committee<br/> Certificated Hourly Instructors Executive Committee<br/> Director of Planning<br/> Curriculum Chair<br/> Faculty Professional Development Coordinator<br/> Faculty at large<br/> Classified at large<br/> Students at large</p> <p>Additional Resources will be identified, as needed</p>   |