

**Long Beach City College  
Prerequisite/Corequisite Challenge Form**

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Prerequisite/Corequisite Challenge Criteria and Procedures**

Course I wish to enter: \_\_\_\_\_

Prerequisite/Corequisite Requirement I wish to challenge: \_\_\_\_\_

This form submitted for (choose one) Fall 20 \_\_\_\_\_ Spring 20 \_\_\_\_\_ Summer 20 \_\_\_\_\_

**Check the box which applies to you:**

- 1. The prerequisite/corequisite has not been established in accordance with the District's establishing prerequisites. (Student documentation required)
- 2. The prerequisite/corequisite is not valid because it violates Title 5 regulations. (student documentation required)
- 3. The prerequisite/corequisite is discriminatory or applied in a discriminatory manner. (student documentation required)
- 4. The prerequisite/corequisite states that I don't qualify to take the course. Based on my knowledge or ability to succeed in the course, I challenge this statement. (Student documentation required)
- 5. The prerequisite/corequisite is not reasonably available.
- 6. The prerequisite/corequisite, which state I might cause or experience a health or safety hazard is unfounded. (Student documentation required)

It is the responsibility of the student to provide compelling evidence to support the Challenge. Please explain your request in detail and attach this information to the Challenge form. I understand that I must take the petition and other forms (e.g. Transcript, catalog description, course outline, and/or syllabus) directly to the Department Head or Division Office who will arrange for an instructor to evaluate the documentation. I understand I am responsible for providing the academic department with all the supporting information required for a course evaluation.

I acknowledge that Long Beach City College has determined that this prerequisite/corequisite is necessary for success in the course and that I am taking personal responsibility for succeeding without this prerequisite/corequisite. Upon filing this challenge form with the Department Head signature, I may enroll in the course by presenting this form at Registration.

Student's Signature \_\_\_\_\_

**I acknowledge that I have read and understood the above and reverse side written statements.**

\_\_\_\_\_ Date: \_\_\_\_\_  
Department Head

\_\_\_\_\_ Date: \_\_\_\_\_  
Department Head Designee

## **COURSE PREREQUISITE/COREQUISITE POLICY**

Prerequisite means the preparation or previous course work considered necessary for success in the course. The college **REQUIRES** students to complete prerequisites as pre-enrollment preparation. (See Prerequisite Challenge Procedures for conditions under which a prerequisite may not be required.) Prerequisites are listed in the College Catalog and Schedules of Classes.

Corequisite is a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. Corequisites are listed in the College Catalog and Schedules of Classes.

Question about prerequisites/corequisites are best resolved with a counselor or the chair of the department sponsoring the course.

If you believe you have satisfied the prerequisite/corequisite requirement(s) by courses taken at another college, complete the Course Equivalency form available in the Admissions Office.

## **PREREQUISITE/COREREQUISIT WAIVER PROCEDURES**

A prerequisite/corequisite challenge requires written documentation about the background or abilities which adequately prepare the student for the course. **A Prerequisite/Corequisite Challenge Form can be obtained from the Admissions Office or in the Counseling Center.** Reasons for seeking a Prerequisite/Corequisite Challenge Form may include one or more of the following:

1. A prerequisite/corequisite is not reasonably available;
2. The student believes the prerequisite/corequisite is not valid or necessary for success in the course for which it is required.
3. The student believes the prerequisite/corequisite is discriminatory or being applied in a discriminatory manner;
4. The student has the documented knowledge or ability to succeed in the course without meeting the prerequisite/corequisite; It is the student's responsibility to provide the necessary documentation to the department office. (e.g. transcript, grade card, catalog description, course outline, and/or course syllabus)
5. The student believes it to be unfounded that he/she might cause a health or safety hazard;
6. The student believes the prerequisite/corequisite has not been established in accordance with the District's process for establishing prerequisite/corequisites.