**New Student Checklist**

**WELCOME TO LONG BEACH CITY COLLEGE**

**STEP 1: Complete Application for Admission**
- Apply online at www.lbcc.edu/admissions/ or at Admissions & Records (562)938-4485 (LAC) A1075 (PCC) MD135. (you must have a valid email address before applying)
- Your LBCC student ID number, instructions for creating password and your residency status will be emailed to you.
- Request your transcripts from previously attended colleges and/or high schools.
- You may have to re-apply if you have not attended LBCC for 2 or more consecutive semesters.

**STEP 2: Apply for Financial Aid**
- Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov
- Apply for the BOG Fee Waiver application online at http://www.lbcc.edu/financialaid/
- AB 540 or CA Dreamer students apply for California Dream Act at https://dream.csac.ca.gov
- If you have questions please call (562) 938-4485 or go to A-1075 (LAC) or MD-146 (PCC)

**STEP 3: Online Orientation**
- Complete LBCC Orientation online with your student ID number at http://orientation.lbcc.edu/
- For assistance call (562) 938-4963 or email at ops@lbcc.edu

**STEP 4: Assessment Test**
- Assessment & Orientation is mandatory before you can register for classes - go to http://www.lbcc.edu/Assessment
- Full Assessments: are Open Testing sessions (NO APPOINTMENT NECESSARY) and you MUST show up between the times indicated in the Assessment Schedule at http://www.lbcc.edu/Assessment. Full Assessments include (Reading, English and Math) or Math and/or Reading individually which are untimed tests. Most tests take 1-1/2 to 2-1/2 hours to complete the Full Assessment.
- Individual Assessments: You MUST make an appointment for English/Essay (40 minute) or Chemistry (45 minute) Tests at LAC A1040 (562) 938-4049 or PCC LL206 (562) 938-3270.
- Students must bring a valid picture ID card, LBCC Student ID # and two #2 pencils to all Assessments.

Liberal Arts Campus 4901 E. Carson Street Long Beach, CA 90808
Pacific Coast Campus 1305 E. Pacific Coast Hwy. Long Beach, CA 90806

**STEP 5: New Student Workshop**
- Attend a New Student Workshop and learn about what LBCC has to offer and important information as you begin your college education. A counselor will meet with you and complete a Student Educational Plan which is a list of the courses you can register for your first semester.
- Schedule a workshop the day of your Assessment or at: (LAC) A1040 (562) 938-4049 or (PCC) LL206 (562) 938-3037
- Make a counseling appointment after you start your first semester. LAC A-1111 (562) 938-4560 or PCC MD-120 (562) 938-3920.

**STEP 6: Register for Classes**
- Online at www.lbcc.edu. 7:00 a.m. - 11:00 p.m. seven days a week.
- Check online for your registration appointment.
- Check that all your prerequisite requirements have been met. If the prerequisite was not completed and passed at LBCC, submit an official transcript to the Admissions & Records Office.

**STEP 7: Pay Fees**
- Pay your enrollment, health, College Services Card and parking fees online at www.lbcc.edu with a Credit Card (Mastercard, Visa or Discover) or in person at the Cashier’s Office (LAC) A1081 (562) 938-4009 / (PCC) MD143 (562) 938-3906.

**STEP 8: College Services Card**
- After paying for the College Services Card (Student Body Photo), which entitles you to scholarships and discounts, bring validation sticker and take your photo in the Student Center (LAC) E105 / (PCC) Student Union EE102.

**STEP 9: Buy Books**
- From your LBCC Online Student Center, use the Textbook Express-View/Buy Books link on your “My Class Schedule” screen to view/buy your textbooks.
- OR Buy books in-person at the Viking Campus Stores LAC-Bldg I (562) 938-4223 / PCC-Bldg EE (562) 938-3000.

**STEP 10: Go to Class!**
- You must attend the first meeting of each class or you may be dropped. Contact your instructor if an emergency arises for which you must be excused.

If you need further assistance please call (562) 938-4485.