



LONG BEACH COMMUNITY COLLEGE
Administrative Services

MEMORANDUM

TO: Ramon Cavillo, Barry McDaniel, Suzanne Nosworthy, Chris Robbins,
JC Squires & Gary Westling

FROM: Betty Heiserman
Executive Assistant, Administrative Services

DATE: February 7, 2012

SUBJECT: Citizens Oversight Committee (COC) Meeting Dates for 2012 & 2013

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Listed below are updated meeting dates for **2012** and **2013**; all meetings times are from **6:00 PM** to approximately **7:00 PM**:

<u>Date</u>	<u>Location</u>
January 23, 2012	T-1100 (Board Room)
August 20, 2012	“
January 21, 2013	“
August 19, 2013	“

Please note that the **July meetings** were changed to **August** to be in compliance with the Meeting Policy that was approved at the January 23, 2012 meeting.

Cc: Eloy Oakley, President
Ann-Marie Gabel, Vice President, Administrative Services
Mark Taylor, Director, Community & Government Relations
Tim Wootton, Interim Director, District Facilities
Bill Adams, Bond Management Team
Lexi Donovan, Bond Management Team