Staff Equity Committee Meeting Notes  
November 17, 2011

Start: 3:40 p.m.

Present: Cindy Vyskocil, Lee Douglas, Byron Breland, Crystal McCutcheon, Diane Bangs, Eva Talastas, Karyn Daniels, Alberto Morales, Lillian Justice, Shirley Gooding and Bill Brazda

Absent: Corinne Magdaleno, Camille Bolton, Gloria Wilson, Julie Kossick, Kaneesha Tarrant, Lynn Shaw, Ricco James,

Guest: Dave Manriquez, Business Analyst III, Human Resources

1. Approve Meeting Notes - October 13, 2011 Meeting Notes approved

2. Board Report – Cindy Vyskocil
   Cindy Vyskocil reviewed the Staff Equity Report to the Board on October 25, 2011. “Our efforts have paid off some huge dividends”. Discussion regarding the narrow interpretation of what Diversity is. The Board response was positive. In the future, Lee Douglas will present along with Cindy Vyskocil in October 2012.

3. College Planning Orientation
   (Hand out: Memo to CPC of the Charge, Goals and Needs for the Staff Equity Committee) The CPC will now accept a list of goals from the committee in lieu of a verbal report. A request for an annual budget of $5,000 was requested for the Staff Equity Committee, as well as, release time for Classified Employees to attend Staff Equity events was requested. ACTION: Provide a list of goals for CPC.

4. Staff Equity Website – Dave Manriquez
   The website is up but not live yet. Dave went over the website and it was agreed that all reports and events will be posted to the website. This website will serve as a resource for the Staff Equity Committee and also as a historical reference.

5. Cancel Stephanie Elizondo Griest for Spring 2012
   The Committee agreed to cancel Stephanie Elizondo Griest, Author, for the Spring 2012 Flex Day book event. ACTION: Cindy Vyskocil will contact Carlos Ramos to recommend a UCLA Latino speaker for the Spring 2012 Flex Day Event as a substitute.

6. GLIDE Event – Cindy Vyskocil
   The GLIDE event was very successful. Thanks go out to Byron Breland for his coordination at PCC and to Crystal and Gloria at LAC. The Human Resources office purchased four sign board and had big posters made to advertise event. The sign boards were very effective in displaying the posters. Discussion: Purchase of a Staff Equity Banner to display at events. Human Resources will purchase two new flip chart easels. There were a few things that would have made the event run more smoothly: better volunteer coordination; more volunteers for set up on the day of the event and better communication.

7. Announcements
   Discussion regarding a Staff Equity survey (every two years) to determine the campus community wants and needs regarding equity. To reduce the number of separate surveys going to our colleagues we could combine with another survey (probably Institutional Research) and tack on ten more questions to an existing survey. ACTION: Each group (Administrators, Classified, FT Faculty, PT Faculty, Students, Supervisors-Managers, Confidential) will bring 1 or 2 survey questions pertaining to their areas to the next meeting. We will contact Institutional Effectiveness and ask to link with their survey.

End: 4:20 p.m.

Next Meeting: December 15, 2011 - Cancelled