LONG BEACH COMMUNITY COLLEGE DISTRICT
LONG BEACH CITY COLLEGE

PERSONNEL COMMISSION MEETING MINUTES
March 24, 2003

CLOSED SESSION
Pursuant to Section 54957, CA Govt. Code, discussed Personnel matters. No decisions were made in closed session.

REGULAR SESSION
CALL TO ORDER
Ms. Carlin called the regular session to order at 5:17 p.m. and led the audience in the pledge of allegiance.

ROLL CALL
Personnel Commissioners Ms. Carlin and Mr. McManus were present. Mr. Gaylord was not present, and his absence was excused.

APPROVAL OF MINUTES
Motion to approve the minutes of March 10, 2003, made by Mr. McManus; seconded by Ms. Carlin. Motion carried 2/0.

OLD BUSINESS
New Classification
Submitted for second reading, the new classification specification for Instructional Aide - Nutrition, second reading. Motion to adopt new classification specification made by Mr. McManus; seconded by Ms. Carlin. Motion carried 2/0.

New Business
Eligibility Lists
Submitted for approval, eligibility lists for: Accounting Technician II, Communications Assistant I, Instructional Aide - English and Instructional Aide - Foreign Language. Motion to approve made by Mr. McManus; seconded by Ms. Carlin. Motion carried 2/0.
Information Items
Annual Report  Mr. Tortarolo announced that copies of the Personnel Commission Annual Report were now available for distribution.

Next Meeting  The next meeting is scheduled for April 7, 2003 at 5:15 p.m. in the Board Room, Building I, LAC.

COMMENTS FROM STAFF  None

COMMENTS FROM COMMISSIONERS  Mr. McManus asked that Mr. Gaylord's absent be noted and excused.

COMMENTS FROM THOSE IN ATTENDANCE  Sean Carroll extended a welcome to the Pacific Coast Campus.

ADJOURNMENT  There being no further business, the meeting was adjourned at 5:22 p.m.