PERSONNEL COMMISSION
LONG BEACH COMMUNITY COLLEGE DISTRICT

Regular Meeting
November 3, 2003, 5:00 p.m.
Human Resources Training Room, V111, LAC
Long Beach City College

AGENDA

I. CLOSED SESSION – Pursuant to Section 54957, CA Govt. Code. Discuss appointment, employment, discipline or dismissal of public employees.

II. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Regular Session)

III. APPROVAL OF MINUTES -- Regular meeting of October 16, 2003

IV. OLD BUSINESS
   A. Modify Existing Classifications of Stage Technician and Theatre Production Assistant - Second Reading and Approval
   B. Modify Existing Classification of Career Development Technician - Second Reading and Approval
   C. Modify Existing Classification of Instructional Aide - Foster and Kinship Care Education Program - Second Reading and Approval

V. NEW BUSINESS
   A. Professional Expert, Athletics, to assist Head Water Softball Coach
   B. Request to Transfer to a Related Class: from Curriculum Technician to Instructional Assistant - Business Administration
   C. Proposed meeting schedule for calendar year 2004
   D. Eligibility Lists: Accounting Assistant I; Associate Director, Foundation; Athletic Equipment Assistant; Secretary; Studio Laboratory Assistant - Music, Radio and Television; Temporary Office Worker I and II

VI. INFORMATION ITEMS
A. Job announcements, closing dates in parentheses: Instructional Associate I - Learning and Academic Resources (11/6/03); Instructional Aide - Life Science (11/13/03); Construction Coordinator (11/17/03).

B. Next meeting is scheduled for Monday November 17, 2003, Board Room, Building I, LAC

VII. COMMENTS FROM STAFF

VIII. COMMENTS FROM PERSONNEL COMMISSIONERS

IX. COMMENTS FROM THOSE IN ATTENDANCE -- In accordance with the provisions of the Brown Act, this is an opportunity for those in attendance to address the Personnel Commission on matters concerning the Classified Service. This is the time to speak and be heard and to share comments with the Personnel Commission and the Commissioners to listen. Therefore, individuals should not expect the Commission to take action on individual comments. A particular position should not be inferred if there are no Commissioners’ comments during this time.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting the Personnel Commission's Office, 4901 E. Carson Street, Long Beach, CA 90808, telephone number 562/938-4371, fax number 562/938-4364.
Eligibility Lists