AGENDA

I. CLOSED SESSION – Pursuant to Section 54957, CA Govt. Code. Discuss appointment, employment, discipline or dismissal of public employees.

II. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Regular Session)

III. APPROVAL OF MINUTES -- Regular meeting of November 3, 2003

IV. OLD BUSINESS
A. Revision to Rules and Regulations of the Classified Service, 3.2.D, Second Reading and Approval

V. NEW BUSINESS
A. Establish New Classification, Event Assistant II (exempt from the merit system), First Reading.
C. Working Out of Class, as Accounting Technician III, for a Period Longer Than 90 Days, since August 1, 2003.
D. Request for Transfer to a Closely Related Classification, from Campus Support Secretary to Secretary.
E. Eligibility Lists: Financial Aid Specialist, Publications Assistant, Vehicle Attendant

VI. INFORMATION ITEMS
A. EOP&S Program Coordinator - Request for Review by AFT.
B. Job announcements, closing dates in parentheses: Payroll Technician. (11/18/03); Research Analyst (12/1/03); Instructional Aide-Foster and Kinship Care Education (12/4/03); Career Development Technician
(12/8/03); Benefits Technician (12/9/03); Marketing/Public Information Manager (12/18/03).

C. Next meeting is scheduled for Monday December 1, 2003, Dyer Hall, PCC.

VII. COMMENTS FROM STAFF

VIII. COMMENTS FROM PERSONNEL COMMISSIONERS

IX. COMMENTS FROM THOSE IN ATTENDANCE -- In accordance with the provisions of the Brown Act, this is an opportunity for those in attendance to address the Personnel Commission on matters concerning the Classified Service. This is the time to speak and be heard and to share comments with the Personnel Commission and the Commissioners to listen. Therefore, individuals should not expect the Commission to take action on individual comments. A particular position should not be inferred if there are no Commissioners’ comments during this time.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting the Personnel Commission's Office, 4901 E. Carson Street, Long Beach, CA 90808, telephone number 562/938-4371, fax number 562/938-4364.
EOP&S Program Coordinator

VI. A