PERSONNEL COMMISSION
LONG BEACH COMMUNITY COLLEGE DISTRICT

Regular Meeting
December 14, 2004, 5:00 p.m.
Human Resources, Room V111, LAC
Long Beach City College

AGENDA

I. CLOSED SESSION - Pursuant to Section 54957, CA Govt. Code. Discuss appointment, employment, discipline or dismissal of public employees

II. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Regular Session)

III. APPROVAL OF MINUTES - Regular meeting of November 15, 2004

IV. COMMISSIONER REAPPOINTMENT - Reappointment of Commissioner McManus to a 3-year term beginning December 1, 2004 and ending December 1, 2007

V. ELECTIONS
   A. Chairperson for Calendar Year 2005
   B. Vice Chairperson for Calendar Year 2005

VI. OLD BUSINESS -- None

VII. NEW BUSINESS
   A. Revised Job Description: Special Program Specialist, Economic Development
   B. Approve Eligibility Lists: Special Program Assistant, Economic Development
VIII. INFORMATION ITEMS
B. Employee Request for Reclassification
C. Next Meeting is scheduled on January 10, 2005, at 5:00 p.m. in the Board Room, Building I, LAC
D. Job Announcements, closing dates in parentheses: Academic Administrative Secretary (12/13/04); Custodial Supervisor (12/10/04); Fiscal Operations Systems Analyst (12/29/04); Manager, Support Services (1/4/05); Nurse (12/15/04); Supervisor–Buildings & Grounds (1/4/05)
E. Presentation - Shannon Willson

IX. COMMENTS FROM STAFF

X. COMMENTS FROM PERSONNEL COMMISSIONERS

XI. COMMENTS FROM THOSE IN ATTENDANCE -- In accordance with the provisions of the Brown Act, this is an opportunity for those in attendance to address the Personnel Commission on matters concerning the Classified Service. This is the time to speak and be heard and to share comments with the Personnel Commission and the Commissioners to listen. Therefore, individuals should not expect the Commission to take action on individual comments. A particular position should not be inferred if there are no Commissioners’ comments during this time.

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REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting the Personnel Commission's Office, 4901 E. Carson Street, Long Beach, CA 90808, telephone number 562/938-4371, fax number 562/938-4364.