REGULAR SESSION

Mr. Gaylord called the regular session to order at 5:00 p.m. He led the audience in the pledge of allegiance.

CLOSED SESSION

Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL

Personnel Commissioners, Mr. Gaylord and Ms. Jeannine McManigal-Ball were present. Mr. Thorpe was not in assistance.

APPROVAL OF MINUTES

Motion to approve the minutes of March 19, 2007, made by Ms. McManigal-Ball and seconded by Mr. Gaylord.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Appointee/
Oath of Office

Rescheduled for April 16, 2007 meeting.

Public Hearing on Annual
Budget for 2007-2008

Rescheduled for April 16, 2007 meeting.

Establish New Classification

Ms. Kossick submitted for approval the establishment of the new classification of Applications Development Analyst V, Management Team Salary Schedule, Range 19, for first reading. The item will return on a future agenda for second reading and approval.

Establish New Classification

Ms. Kossick submitted for approval the establishment of the new classification of Program Director, Small Business Development Center, Management Team Salary Schedule, Range 17, for first reading. The item will return on a future agenda for second reading and approval.

Retirement of Classifications

Ms. Kossick submitted for approval classifications to be retired from the classified service. The District is not currently utilizing these classifications nor does it anticipate the utilization of them in the near future. Mr. Gaylord asked Ms. Kossick to read the classifications for the record. Associate Director, SBDC;
Eligibility Lists

Ms. Kossick submitted for approval the eligibility lists for Admissions & Records Technician I; Director of Community and Governmental Relations; Instructional Aide, FACS/Computer Lab; Instructional Aide, Life Science. Motion to approve made by Ms. McManigal-Ball; seconded by Mr. Gaylord. Motion carried 2/0.

INFORMATIONAL ITEMS

Job Announcements

Ms. Kossick announced the following job announcements closing dates in parenthesis: Instructional Assistant, ERD (4/2/07); Human Resources Assistant (4/6/07); Financial Aid Supervisor (4/10/07); Academic Administrative Secretary (4/10/07); Human Resources Specialist (4/13/07); Senior Accountant (4/13/07); Business System Analyst II (4/16/07). Motion to approve made by Ms. McManigal-Ball; seconded by Mr. Gaylord. Motion carried 2/0.

Next Meeting

Next Meeting is scheduled on April 16, 2007, at 5:00 p.m., Board Room, Building I, at the Liberal Arts Campus.

COMMENTS FROM THE STAFF

Ms. Kossick announced the Classified School Employees Week luncheons to be held the week of May 21 through May 26, 2007.

COMMENTS FROM THE COMMISSIONERS

Mr. Gaylord asked Ms. Kossick to forward all meeting information to Mr. Thorpe due to his absence.

COMMENTS FROM THE AUDIENCE

None.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:24 p.m.