AGENDA
December 1, 2009 – Regular Meeting
Board Room, Building I, Liberal Arts Campus
Closed Session: 4:30 p.m., Board Room
Open Session: 5:00 p.m., Board Conference Room

I. CLOSED SESSION - Pursuant to Section 54957, California Government Code.
Discuss appointment, employment, discipline or dismissal of public employees.

II. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Regular Session)

III. APPROVAL OF MINUTES - Regular meeting of November 16, 2009

IV. OLD BUSINESS
A. Establishment of a New Classification – Second Reading
   Environmental Program Manager
B. Establishment of a New Classification – Second Reading
   Grants Accounting Technician, Economic & Resource Development
C. Establishment of a New Classification – Second Reading
   Grant Assistant I, Economic & Resource Development
D. Establishment of a New Classification – Second Reading
   Grant Assistant II, Economic & Resource Development
E. Establishment of a New Classification – Second Reading
   Grant Assistant III, Economic & Resource Development

V. NEW BUSINESS
A. Revised Class Specification – First Reading
   Director, Grants and Resources Development
B. Personnel Commission Meeting Dates
   Calendar Year 2010
C. Eligibility List
   Grounds & Transportation Supervisor (#10-004)

VI. INFORMATION ITEMS
A. Next Meeting
   The next regular meeting of the Personnel Commission is scheduled on Monday, December 14, 2009, at 5:00 p.m. in the Board Room, Building I, at the Liberal Arts Campus (LAC).

VII. COMMENTS FROM THE STAFF

VIII. COMMENTS FROM PERSONNEL COMMISSIONERS

IX. COMMENTS FROM THOSE IN ATTENDANCE - In accordance with the provisions of the Brown Act, this is an opportunity for those in attendance to address the Personnel Commission on matters concerning the Classified Service. This is the time to speak and be heard and to share comments with the Personnel Commission and the Commissioners to listen. Therefore, individuals should not expect the Commission to take action on individual comments. A particular position should not be inferred if there are no Commissioners’ comments during this time.

X. ADJOURNMENT

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting Annalisa Iglesias, Office of the Personnel Commission, Human Resources at (562) 938-4371. Thank you.