AGENDA
December 12, 2011 – Regular Meeting
Board Room, Building T, Liberal Arts Campus

Closed Session: 4:30 p.m.
Open Session: 5:00 p.m.

I. CLOSED SESSION - Pursuant to Section 54957, California Government Code. Discuss appointment, employment, discipline or dismissal of public employees.

II. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Regular Session)

III. APPROVAL OF MINUTES - Regular meeting of November 28, 2011

IV. COMMISSIONER APPOINTMENT/OATH OF OFFICE
A. Reappointment of Richard Gaylord for three year term: December 1, 2011 to December 1, 2014

V. ELECTION OF OFFICERS
A. Chairperson for Calendar Year 2012
B. Vice Chairperson for Calendar Year 2012

VI. OLD BUSINESS – None

VII. NEW BUSINESS
A. Extension of Working Out of Class Assignment Planning Analyst (M. Perez-Flores)
B. Eligibility Lists
   1) Director, Workforce Development (#11-042)

VIII. INFORMATION ITEMS
A. Next Meeting
   The next regular meeting of the Personnel Commission is scheduled on Monday, January 9, 2012, at 5:00 p.m. in the Board Room, T1100, Building T, at the Liberal Arts Campus.

VII. COMMENTS FROM THE STAFF

VIII. COMMENTS FROM PERSONNEL COMMISSIONERS

IX. COMMENTS FROM THOSE IN ATTENDANCE - In accordance with the provisions of the Brown Act, this is an opportunity for those in attendance to address the Personnel Commission on matters concerning the Classified Service. This is the time to speak and be heard and to share comments with the Personnel Commission and the Commissioners to listen. Therefore, individuals should not expect the Commission to take action on individual comments. A particular position should not be inferred if there are no Commissioners’ comments during this time.

X. ADJOURNMENT

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting Annalisa Iglesias, Office of the Personnel Commission, Human Resources at (562) 938-4371. Thank you.