I. CLOSED SESSION - Pursuant to Section 54957, California Government Code. Discuss appointment, employment, discipline or dismissal of public employees.

II. CALL TO ORDER

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES - Regular meeting of December 16, 2013

V. PUBLIC COMMENTS ON AGENDA ITEMS
   At their request, members of the public may comment on items listed on the agenda prior to Personnel Commission action on the item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty (20) minutes for each subject, unless extended by the Chairperson.

VI. OLD BUSINESS
   A. Establishment of a New Classification – Second Reading
      1) CAED Research Analyst

VII. NEW BUSINESS
   A. Eligibility List
      1) Accounting Technician II (#14-020)
      2) Business Systems Analyst II (#14-016)
      3) Instructional Assistant, Language Arts (#14-018)
      4) Student Life Coordinator (#14-021)

VIII. INFORMATION ITEMS
   A. Next Meeting
      The next regular meeting of the Personnel Commission is scheduled on Monday, January 27, 2014, at 5:00 p.m. in Dyer Assembly Hall, FF107, at the Pacific Coast Campus.

IX. MERIT SYSTEM TRAINING
   A. Roles and Responsibilities of the Board of Trustees & Personnel Commission
   B. Brown Act
   C. Agenda Items
   D. Best Practices

X. COMMENTS FROM THE STAFF

XI. COMMENTS FROM PERSONNEL COMMISSIONERS

XII. PUBLIC COMMENTS ON NON-AGENDA ITEMS
   At their request, members of the public will be given the opportunity to address the Personnel Commission on matters of general matters within Personnel Commission jurisdiction.
   A Total of five (5) minutes will be allotted to each subject, unless extended by the Chairperson. After receiving testimony, the Chairperson may recommend placing such item(s) on the agenda of a future meeting or referring the item to the Director of Human Resources. Therefore, individuals should not expect the Commission to take action on individual comments.

XIII. ADJOURNMENT

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting Annalisa Iglesias, Office of the Personnel Commission, Human Resources at (562) 938-4371. Thank you.