April 7, 2014 – Regular Meeting  
Board Room, Building T, Liberal Arts Campus  
Closed Session:  4:30 p.m.  
Open Session:  5:00 p.m.  

I. CLOSED SESSION - Pursuant to Section 54957, California Government Code. Discuss appointment, employment, discipline or dismissal of public employees.  

II. CALL TO ORDER  

III. PLEDGE OF ALLEGIANCE  

IV. APPROVAL OF MINUTES - Regular meeting of March 10, 2014  

V. PUBLIC COMMENTS ON AGENDA ITEMS  
At their request, members of the public may comment on items listed on the agenda prior to Personnel Commission action on the item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty (20) minutes for each subject, unless extended by the Chairperson.  

VI. OLD BUSINESS  
A. Establishment of a New Classification, Second Reading  
   1) Human Resources Analyst, Management Team Salary, Range 12  
   2) Human Resources Business Systems Analyst, Management Team Salary, Range 12  

VII. NEW BUSINESS  
A. Establishment of a New Classification, First Reading  
   1) 10,000 Small Businesses Regional Executive Director, Management Team Salary, Range 19  
   2) 10,000 Small Businesses Associate Director, Management Team Salary, Range 17  
   3) 10,000 Small Business Alumni Manager, Management Team Salary, Range 16  
   4) Workforce Development Training Manager, Management Team Salary, Range 15  
   5) Director, School Relations and International Education, Management Team Salary, Range 18  
B. Revised Classification Specification, First Reading  
   1) Workforce Development Coordinator  
C. Eligibility List  
   1) Outreach Assistant (#14-032)  

VIII. DISCUSSION ITEMS  
A. Personnel Files  
   1) Process and Procedure  

IX. INFORMATION ITEMS  
A. Next Meeting  
The next regular meeting of the Personnel Commission is scheduled on Monday, April 21, 2014, at 5:00 p.m. in the Board Room, T1100, at the Liberal Arts Campus.  

X. COMMENTS FROM THE STAFF  

XI. COMMENTS FROM PERSONNEL COMMISSIONERS  

XII. PUBLIC COMMENTS ON NON-AGENDA ITEMS  
At their request, members of the public will be given the opportunity to address the Personnel Commission on general matters within Personnel Commission jurisdiction. A total of five (5) minutes will be allotted to each subject, unless extended by the Chairperson. After receiving testimony, the Chairperson may recommend placing such item(s) on the agenda of a future meeting or referring the item to the Director of Human Resources. Therefore, individuals should not expect the Commission to take action on individual comments.  

XIII. ADJOURNMENT  

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY  
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting Annalisa Iglesias, Office of the Personnel Commission, Human Resources at (562) 938-4371. Thank you.