March 23, 2015 – Regular Meeting
Board Room, T1100, Liberal Arts Campus

Closed Session: 5:00 p.m.
Open Session:  5:15 p.m.

I. CALL TO ORDER

II. PUBLIC COMMENTS ON CLOSED SESSION ITEM
At their request, members of the public may comment on closed session items prior to Personnel Commission action on the item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty (20) minutes for each subject, unless extended by the Chairperson.

III. CLOSED SESSION – 5:00 p.m.
Pursuant to California Government Code Section 54957, Public employee performance evaluation
Title: Director, Classified Human Resources

IV. RECONVENE TO OPEN SESSION – 5:15 p.m.

V. PLEDGE OF ALLEGIANCE

VI. ROLL CALL

VII. REPORT ON CLOSED SESSION
Report action taken in closed session, if any.

VIII. APPROVAL OF MINUTES – Regular meeting of March 9, 2015.

IX. PUBLIC COMMENTS ON AGENDA ITEMS
At their request, members of the public may comment on items listed on the agenda prior to Personnel Commission action on the item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty (20) minutes for each subject, unless extended by the Chairperson.

X. NEW BUSINESS
A. Requests of the Director
The Personnel Commissioners will discuss and establish parameters for making requests to the Director.

A. A Report of the Brown Act as it relates to the Evaluation of the Director
The Personnel Commissioners will provide information regarding the process established to evaluate the Director.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting Caroline Chretien-Shook, Office of the Personnel Commission, Human Resources at (562) 938-4371. Thank you.
B. **Eligibility Lists**
   1) Performance Accompanist (#15-037)
   2) Deputy Director Planning and Construction (#15-038)
   3) Human Resources Manager – Classified (#15-030)

C. **Establishment of a New Class Specification - First Reading**
   Operations Manager

E. **Extension of Working Out-of-Class Assignment**
   1) Cashier working out-of-class extension as an Accounting Technician I (R. Kempf)
   2) Human Resources Specialist working out-of-class extension as Human Resources Manager,
      Classified (C. McCutcheon)

XI. **INFORMATION ITEMS**

Next Meeting
The next regular meeting of the Personnel Commission is scheduled for Monday, April 6, 2015, at 5:15 p.m. in the Board Room, T1100, on the Liberal Arts Campus.

XII. **COMMENTS FROM THE STAFF**

XIII. **COMMENTS FROM PERSONNEL COMMISSIONERS**

xiv. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**
At their request, members of the public will be given the opportunity to address the Personnel Commission on general matters within Personnel Commission jurisdiction. A total of five (5) minutes will be allotted to each subject, unless extended by the Chairperson. After receiving testimony, the Chairperson may recommend placing such items(s) on the agenda of a future meeting or referring the item to the Director, Classified Human Resources. Therefore, individuals should not expect the Commission to take action on individual comments.

XV. **ADJOURNMENT**