September 22, 2014 – Regular Meeting  
Board Room, T1100, Liberal Arts Campus  

Open Session: 5:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES – Regular meeting of August 18, 2014; Special meeting of September 3, 2014; Regular meeting of September 8, 2014; Special meeting of September 15, 2014

V. PUBLIC COMMENTS ON AGENDA ITEMS
   At their request, members of the public may comment on items listed on the agenda prior to Personnel Commission action on the item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty (20) minutes for each subject, unless extended by the Chairperson.

VI. OLD BUSINESS – None

VII. NEW BUSINESS – None

A. Establishment of a New Classification - First Reading  
   1) American Language and Cultural Institute (ALCI) Coordinator

B. Revised Class Specification – First Reading  
   1) Child Care Assistant

C. Request for Voluntary Demotion  
   1) Human Resources Specialist to Senior Accounting Technician (M. Olsen-Bell)

D. Extension of Working Out-of-Class Assignment  
   1) Admissions & Records Technician II working out-of-class extension as a Records Specialist (C. Phillips)

E. Request for Professional Expert  
   1) Assistant Coach, Women’s Basketball (J. Arce)  
   2) Assistant Coach, Softball (S. Tovar)  
   3) Assistant Coach, Football (C. Powell)  
   4) Assistant Coach, Football (T. Davis)  
   5) Assistant Coach, Football (J. Evans)

F. Eligibility List  
   1) Administrative Assistant (#15-001)  
   2) Art Gallery Coordinator (#14-057)  
   3) Business Client Supervisor (#14-054)  
   4) Fitness Center Assistant (#14-034)  
   5) Nursing & Allied Health Coordinator (#14-058)

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY  
Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting, may request assistance by contacting Vanessa Martinez, Office of the Personnel Commission, Human Resources at (562) 938-4371. Thank you.
VIII. ITEMS FOR DISCUSSION AND/OR ACTION
   A. Director, Classified Human Resources - Update on Recruitment

IX. INFORMATION ITEMS
   A. Next Meeting
      The next regular meeting of the Personnel Commission is scheduled for Monday, October 6, 2014, at 5:00 p.m. in the Board Room, T1100, on the Liberal Arts Campus.

X. COMMENTS FROM THE STAFF

XI. COMMENTS FROM PERSONNEL COMMISSIONERS

XII. PUBLIC COMMENTS ON NON-AGENDA ITEMS
     At their request, members of the public will be given the opportunity to address the Personnel Commission on general matters within Personnel Commission jurisdiction. A total of five (5) minutes will be allotted to each subject, unless extended by the Chairperson. After receiving testimony, the Chairperson may recommend placing such items(s) on the agenda of a future meeting or referring the item to the Director of Human Resources. Therefore, individuals should not expect the Commission to take action on individual comments.

XIII. ADJOURNMENT