LONG BEACH COMMUNITY COLLEGE DISTRICT
LONG BEACH CITY COLLEGE

PERSONNEL COMMISSION MEETING MINUTES
July 12, 2004

CLOSED SESSION
Pursuant to Section 54957, CA Govt. Code, discussed appointment, employment, discipline or dismissal of public employees. No decisions were made in closed session.

REGULAR SESSION
Mr. McManus called the regular session to order at 5:02 p.m. He led the audience in the pledge of allegiance.

ROLL CALL
Personnel Commissioners Mr. McManus, Mr. Gaylord and Ms. Carlin were present.

APPROVAL OF MINUTES
Motion to approve the minutes of June 21, 2004, made by Mr. Gaylord; seconded by Ms. Carlin. Motion carried 3/0.

OLD BUSINESS
New Classification
Second Reading
Mr. Tortarolo submitted for second reading and approval, the classification of Parking Services Technician, AFT salary schedule, range 25. Motion to approve made by Ms. Carlin; seconded by Mr. Gaylord. Motion carried 3/0.

NEW BUSINESS
Eligibility Lists
Mr. Tortarolo submitted for approval the eligibility lists for College Information Assistant; Director, PeopleSoft Development and Maintenance; and Executive Secretary and Human Resources Specialist. He noted that, for the Director, PeopleSoft Development and Maintenance recruitment, even though continuous recruiting had been initiated in April 2004, only one candidate was determined to be qualified for the eligibility list. The hiring authority has indicated willingness to accept an eligibility list with less than three ranks. Motion to approve made by Ms. Carlin; seconded by Mr. Gaylord. Motion carried 3/0.
INFORMATION ITEMS

Next Meeting  Mr. Tortarolo announced that the next meeting is scheduled for July 26, 2004, 5 p.m., in the Human Resources Training Room, V111, LAC.

Job Announcements  Mr. Tortarolo announced the following active recruitments in the Classified Service (closing date in parentheses): Supervisor-Building and Grounds (7/13/04); Project Manager-Facilities (7/14/04); Grounds Equipment Operator and Irrigation Specialist (7/15/04); Plant Manager (7/15/04).

COMMENTS FROM STAFF  None

COMMENTS FROM COMMISSIONERS  None

COMMENTS FROM AUDIENCE  None

ADJOURNMENT  There being no further business, the meeting was adjourned at 5:05 p.m.