LONG BEACH COMMUNITY COLLEGE DISTRICT  
LONG BEACH CITY COLLEGE  

PERSONNEL COMMISSION MEETING MINUTES  
June 19, 2006

CLOSED SESSION  
Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No decisions were made in closed session.

REGULAR SESSION  
Ms. Carlin called the regular session to order at 5:00 p.m. She led the audience in the pledge of allegiance.

ROLL CALL  
Personnel Commissioners Ms. Carlin and Mr. McManus were present. Commission Gaylord was not present, and his absence was excused.

APPROVAL OF MINUTES  
Motion to approve the minutes of June 5, 2006 made by Mr. McManus; seconded by Ms. Carlin. Motion carried 3/0.

OLD BUSINESS  
None.

NEW BUSINESS  
Increase of Assignment  
Ms. Kossick submitted for approval a request to increase the percentage of assignment of a Custodian in the Facilities Department from 50% to 100%. Motion to approve made by Mr. McManus; seconded by Ms. Carlin. Motion carried 3/0.

Classification/Allocation of Vacant Position  
Ms. Kossick submitted for approval classification and allocation of a vacant position in the Accounting Technician I class to the Accounting Technician II class. She informed the Commission that the District had requested additional duties be added to the vacant position. She stated that after review of the additional duties, it was determined that the duties and responsibilities closely correlate to those of the existing Accounting Technician II class. Therefore, it was recommended that the vacant Accounting Technician I position be classified and allocated to the Accounting Technician II class.

The Director of Fiscal Operations, Duane Lowe, was introduced to answer any questions related to this item. Ms. Carlin inquired if any Accounting Technician I duties would not be performed if the proposed request was approved. Mr. Lowe responded that due to recent changes in the Cashier’s office that would not be the case.
Motion to approve made by Mr. McManus; seconded by Ms. Carlin. *Motion carried 3/0.*

**Approval Compensation Study Recommendation**

Ms. Kossick submitted for approval the compensation study results of Reward Strategy Group. She presented Reward Strategy Group’s summary of the classification study results, outlining and describing the study results.

Alta Costa, President of Long Beach Council of Classified Employees, stated she had not received the backup material yet. She requested a copy of the benchmark study and hierarchy list of all classes in order to perform an in depth review of the study results. She asked if the Commission would be open to future discussion on the compensation study results if they are approved at tonight’s meeting.

The Commission expressed that if the compensation study results were accepted at the meeting, they would be open to further discussion regarding any concerns brought forth by the Union and also relating to individual classification appeals which were still to be heard.

The Commission announced they were excluding from approval the four classifications listed in the summary that were recommended for movement from the bargaining unit into the management structure, emphasizing that this issue is subject to collective bargaining. They also noted that the position of Senior Human Resources Analyst-Classified would be excluded from approval at tonight’s meeting for further review and resubmission.

Allan Crecelius, President of Reward Strategy Group, was introduced and gave a brief overview of the compensation study results and the parameters used to perform the study.

Motion to approve, incorporating the above-noted exclusions, made by Mr. McManus; seconded by Ms. Carlin. *Motion carried 3/0.*

**Eligibility Lists**

Ms. Kossick submitted for approval the eligibility lists for Accounting Technician II and Special Program Assistant-Economic Development. Motion to approve made by Mr. McManus; seconded by Ms. Carlin. *Motion carried 3/0.*

**INFORMATION ITEMS**

**Job Announcements**

Ms. Kossick announced the following active recruitments in the Classified Service (closing date in parentheses): Assistant Buyer (6/30/06).
Next Meeting | Ms. Kossick announced that the next meeting is scheduled for July 17, 2006, at 5:00 p.m. at the Board Room, Building I, LAC.

| COMMENTS FROM THE STAFF | None. |
| COMMENTS FROM THE COMMISSIONERS | None. |
| COMMENTS FROM THE AUDIENCE | None. |
| ADJOURNMENT | There being no further business, the meeting was adjourned at 5:22 p.m. |