REGULAR SESSION

Mr. Gaylord called the regular session to order at 5:07 p.m. He led the audience in the Pledge of Allegiance.

CLOSED SESSION

Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL

Personnel Commissioners, Mr. Gaylord, Mrs. McManigal-Ball, and Mr. Thorpe were present.

APPROVAL OF MINUTES

Motion to approve the minutes of June 25, 2007, as amended, made by Mrs McManigal–Ball; seconded by Mr. Thorpe. Motion carried 3/0.

OLD BUSINESS

None.

NEW BUSINESS

Establishment of a New Classification – Bursar – First Reading

Ms. Kossick submitted for first reading and approval a new classification of Bursar, Management Team Salary Schedule, Range 12, for first reading. The item will return on a future agenda for second reading and approval. Alta Costa, AFT President, spoke to the item.

Establishment of a New Classification – Human Resources Manager, Academic – First Reading

Ms. Kossick submitted for first reading and approval a new classification of Human Resources Manager, Management Team Salary Schedule, Range 15, for first reading. The item will return on a future agenda for second reading and approval.

Establishment of a New Classification – Public Relations Coordinator – First Reading

Ms. Kossick submitted for first reading and approval a new classification of Public Relations Coordinator, AFT Salary Schedule, Range 36, for first reading. The item will return on a future agenda for second reading and approval.

Approval of Phase II Class Specifications

Ms. Kossick submitted for approval Phase II class specifications. Phase II class specifications were based on recommendations from RSG. Specifications have been distributed to the employees and their supervisors. Reconsiderations have been heard and now the process of official appeals will begin. Motion to approve made by Mrs. McManigal-Ball; seconded by Mr. Thorpe. Alta Costa, AFT President, spoke to the item. Motion carried 3/0.
INFORMATIONAL ITEMS
Next Meeting
Ms. Kossick announced that the next meeting is scheduled for August 27, 2007, at 5:00 p.m., Board Room, Building I, LAC.

Additionally, the appeals for Phase II class specifications will also be conducted on August 27, 2007, prior to the Personnel Commission meeting.

COMMENTS FROM THE STAFF
Ms. Kossick reported that all the Rules and Regulations Committee members were present at the last meeting. A system has been developed to review the rules and regulations at a more productive rate. Future meeting dates have been confirmed.

COMMENTS FROM THE COMMISSIONERS
None.

COMMENTS FROM THE AUDIENCE
None.

ADJOURNMENT
There being no further business, the meeting was adjourned at 5:38 p.m.