REGULAR SESSION

Mr. Gaylord called the regular session to order at 5:07 p.m. He led the audience in the Pledge of Allegiance.

CLOSED SESSION

Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL

Personnel Commissioners, Mr. Gaylord, Mrs. McManigal-Ball, and Mr. Thorpe were present.

APPROVAL OF MINUTES

Motion to approve the minutes of September 10, 2007, as amended, made by Mrs. McManigal-Ball; seconded by Mr. Thorpe. Motion carried 3/0.

OLD BUSINESS

Establishment of a New Classification – Financial Aid Program Assistant– Second Reading and Approval

Ms. Kossick submitted for second reading and approval a new classification for Financial Aid Program Assistant, AFT Salary Schedule 2007-2008, Range 17. Motion to approve made by Mr. Thorpe, seconded by Mrs. McManigal-Ball. Motion carried 3/0.

Revised Class Specification – Tutorial Program Coordinator – Second Reading and Approval

Ms. Kossick submitted for second reading and approval, a revised class specification for Tutorial Program Coordinator. A change was made in the degree requirement. Motion to approve made by Mr. Thorpe, seconded by Mrs. McManigal-Ball. Motion carried 3/0.

NEW BUSINESS

Approval of Eligibility Lists

Ms. Kossick submitted for approval the eligibility lists for Administrative Assistant; Instructional Associate I; Student Activities Advisor; Senior Accounting Technician. Motion to approve made by Mr. Thorpe; seconded by Mrs. McManigal-Ball. Motion carried 3/0.

INFORMATIONAL ITEMS

Next Meeting

Ms. Kossick announced that the next meeting is scheduled for October 9, 2007, at 5:00 p.m., in the Board Room, Building I, LAC.

COMMENTS FROM THE STAFF

Ms. Kossick gave a periodic report on advance salary placement, as requested by the Commission in June of 2007. Two requests were made to Rose Del Gaudio, vice president of Human Resources. The first request came from Ian Lamont for
the classification of Program Director, SBDC. The second request came from Kim Slany for the classification of Human Resources Technician. Vice President Del Gaudio granted both requests based on financial information provided by the requestors.

**COMMENTS FROM THE COMMISSIONERS**

None.

**COMMENTS FROM THE AUDIENCE**

Ms. Alta Costa, AFT President, addressed the Commission regarding the change in hierarchies due to the classification study. Ms. Costa stated that hierarchies are not properly aligned. She requested that the Commission conduct a review of hierarchies in the clerical job family in Math and Health Science. The Commission directed Ms. Kossick to conduct a review of hierarchies in these areas.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:17 p.m.