REGULAR SESSION

Mr. Gaylord called the regular session to order at 5:02 p.m. He led the audience in the Pledge of Allegiance.

CLOSED SESSION

Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL

Personnel Commissioners, Mr. Gaylord, Mrs. McManigal-Ball and Mr. Thorpe were present.

APPROVAL OF MINUTES

Motion to approve the minutes of November 5, 2007, as corrected, made by Mrs. McManigal-Ball; seconded by Mr. Thorpe. Motion carried 3/0.

OLD BUSINESS

Establishment of a New Classification – Athletic Business Specialist – Second Reading and Approval

Ms. Kossick submitted for second reading and approval the establishment of a new classification for Athletic Business Specialist, AFT Bargaining Unit Salary Schedule 2007-2008, Range 29. Motion to approve made by Mr. Thorpe; seconded by Mrs. McManigal-Ball. Motion carried 3/0.

Establishment of a New Classification – Center for Training & Professional Development Manager – Second Reading and Approval

Ms. Kossick submitted for second reading and approval the establishment of a new classification for Center for Training & Professional Development Manager, Management Team Salary Schedule 2007-2008, Range 13. Motion to approve made by Mr. Thorpe; seconded by Mrs. McManigal-Ball. Motion carried 3/0.

Establishment of a New Classification – Facilities Maintenance Manager – Second Reading and Approval

Ms. Kossick submitted for second reading and approval the establishment of a new classification for Facilities Maintenance Manager, Management Team Salary Schedule 2007-2008, Range 14. Motion to approve made by Mrs. McManigal-Ball; seconded by Mr. Thorpe. Motion carried 3/0.

Revised Class Specification – Program Director, Economic Development – Second Reading and Approval

Ms. Kossick submitted for second reading and approval a revised class specification for Program Director, Economic Development. Motion to approve made by Mr. Thorpe; seconded by Mrs. McManigal-Ball. Motion carried 3/0.

New Business

Request for Working Out of Class – Associate Registrar

Request for Working Out of Class for Associate Registrar was removed by Ms. Kossick.
Approve Eligibility Lists

Ms Kossick submitted for approval the eligibility lists for Associate Registrar; CalWorks Program Student; Advisor; Financial Program Assistant; Good Beginnings Never End (GBNE) Program Specialist; Stadium & District Facilities Manager.

Motion to approve made by Mrs. McManigal-Ball; seconded by Mr. Thorpe. *Motion carried 3/0.*

INFORMATIONAL ITEMS

Next Meeting

Ms. Kossick announced that the next meeting is scheduled for December 17, 2007, at 5:00 p.m., in the Board Room, Building I, LAC.

COMMENTS FROM THE STAFF

Ms. Kossick reminded that the approval of the 2008 annual meeting dates and elections will take place at the December 17, 2007 meeting.

COMMENTS FROM THE COMMISSIONERS

Mrs. McManigal-Ball thanked all of the Long Beach City staff for their support during the past three weeks due to the passing of her father. She thanked everyone who attended her father’s services.

Mrs. McManigal-Ball congratulated Mr. Gaylord on his installation as President of the National Association of Realtor’s

Mr. Thorpe mentioned that he would like to incorporate exit interviews to find out why employees are leaving.

COMMENTS FROM THE AUDIENCE

None.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:15 p.m.