REGULAR SESSION

Mrs. McManigal-Ball called the regular session to order at 5:03 p.m. She led the audience in the Pledge of Allegiance.

CLOSED SESSION

Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL

Commissioners Mrs. McManigal-Ball, Mr. Thorpe, and Mr. Gaylord were present.

APPROVAL OF MINUTES

Motion to approve the minutes of April 7, 2008, made by Mr. Gaylord; seconded by Mr. Thorpe. Motion carried 3/0.

OLD BUSINESS

Establishment of a New Classification of Performance Accompanist, Dance – Second Reading and Approval

Ms. Kossick submitted for second reading and approval a new classification of Performance Accompanist – Dance, AFT Salary Schedule 2007-2008, Range 30. Motion to approve made by Mr. Thorpe; seconded by Mr. Gaylord. Motion carried 3/0.

Establishment of a New Classification of Recreational Sports and Wellness Specialist – Second Reading and Approval

Ms. Kossick submitted for second reading and approval a new classification of Recreational Sports and Wellness Specialist, AFT Salary Schedule 2007-2008, Range 30. Motion to approve made by Mr. Gaylord; seconded by Mr. Thorpe. Motion carried 3/0.

Establishment of a New Classification of Student Leadership Advisor– Second Reading and Approval

Ms. Kossick submitted for second reading and approval a new classification of Student Leadership Advisor, AFT Salary Schedule 2007-2008, Range 35. Motion to approve made by Mr. Thorpe; seconded by Mr. Gaylord. Motion carried 3/0.

NEW BUSINESS

Establishment of a New Classification of Outreach and Recruitment Specialist, AFT Salary Schedule, 2007-2008, Range 27 – First Reading

Ms. Kossick submitted for first reading a new classification of Outreach and Recruitment Specialist, AFT Salary Schedule, 2007-2008, Range 27. This item will return on a future agenda for second reading and approval.

Resolution, Classified School Employee Week

Ms. Kossick submitted for approval a resolution for Classified School Employee Week, May 18-24, 2008. Motion to approve made by Mr. Gaylord; seconded by Mr. Thorpe. Motion carried 3/0.
PERSONNEL COMMISSION
LONG BEACH COMMUNITY COLLEGE DISTRICT

Regular Meeting
April 21, 2008
Board Room, Building I, LAC
Long Beach City College

RSG Study of Clerical Positions in Facilities Department and Health and Science Department

Ms. Kossick submitted for approval a RSG study of clerical positions in the Facilities Department and the Health and Science Department. The Commission thanked Ms. Sandra Comrie for driving to Long Beach from San Diego and attending the meeting to answer questions. Motion to approve made by Mr. Thorpe; seconded by Mr. Gaylord. Motion carried 3/0.

California School Personnel Commissioners Association Dues, 2007-2008

Ms. Kossick submitted for approval, the California School Personnel Commissioners Associations dues invoice for 2007-2008. Ms. Kossick recommended that the Commission wait and pay the dues for 2008-2009 in August because this fiscal year is almost over. Motion to approve made by Mr. Thorpe; seconded by Mr. Gaylord. Motion carried 3/0.

Approval of Eligibility List

Ms. Kossick submitted for approval the eligibility list for Executive Assistant. Motion to approve made by Mr. Gaylord; seconded by Mr. Thorpe. Motion carried 3/0.

INFORMATIONAL ITEMS

Next Meeting

Mrs. McManigal-Ball announced that the next meeting is scheduled on Monday, May 5, 2008, at 5:00 p.m., in the Board Room, Building I at LAC.

COMMENTS FROM THE STAFF

Ms. Kossick updated the Commission regarding hierarchy concerns presented by AFT at the April 7, 2008 meeting. Ms. Kossick stated that a meeting took place between AFT and the District and it was determined that only three were outstanding concerns as the time for appeals has passed. 1) Vocational Instructional Technician; 2) EOP&S Administrative Assistant and 3) EOP&S Program Assistant II.

Sandra Comrie, RSG Consultant, discussed appropriateness of hierarchies in the classification study. RSG was aware that there were challenges in conducting the study in three phases. RSG paid careful attention to detail in class hierarchies. RSG repeated parts of the salary survey for Phase I during Phase II and III to determine that Phase I was still logical and appropriate to maintain internal alignments. RSG stated that one cannot rely on historical alignments to claim that hierarchal alignments are not proper because work changes over time. RSG conducted a detailed analysis to ensure alignments were appropriate for all three phases.
COMMENTS FROM THE COMMISSIONERS

None.

COMMENTS FROM THE AUDIENCE

Mrs. Lou Anne Bynum, Vice President of Economic and Resource Development, asked for the reconsideration of the hierarchy that was determined for the classification of Executive Director of Economic and Resource Development. The Commission directed Ms. Kossick to ensure that this request be taken care of.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:27 p.m.