PERSONNEL COMMISSION
LONG BEACH COMMUNITY COLLEGE DISTRICT

MEETING MINUTES
January 12, 2009, 5:00 p.m.
Board Room, Building I, LAC

REGULAR SESSION
Mr. Thorpe called the regular session to order at 5:01 p.m. Mr. Gaylord led the audience in the Pledge of Allegiance.

CLOSED SESSION
Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL
Commissioners Richard Gaylord, Jeannine McManigal-Ball, and Darwin Thorpe were present.

APPROVAL OF MINUTES
Before the approval of minutes, the Commission dedicated the meeting in honor of Shannon Runningbear, Instructor and Mary LaBarba, Admissions & Records Technician and asked for a moment of silence in their memory.

Motion to approve the minutes of December 15, 2008, made by Mr. Gaylord; seconded by Ms. McManigal-Ball. Motion carried 3/0.

OLD BUSINESS
The expert review of the oral examination process for Grounds Maintenance Worker was accepted by the Commission. There was no further discussion. Motion to approve the acceptance of the expert review determination, made by Ms. McManigal-Ball; seconded by Mr. Gaylord. Motion carried 3/0.

Ms. McManigal-Ball requested that the Grounds Maintenance Worker eligibility list, which was rescinded on October 20, 2008 due to concerns brought forth by AFT President Alta Costa, return on the January 26, 2009 agenda for approval.

NEW BUSINESS
Extension of Working Out-of-Class Assignment – Human Resources Specialist
Ms. Julie Kossick, Director of Human Resources, submitted for approval an extension of a working-out-of-class assignment from December 11, 2008 through March 11, 2008. Veronica Galindo, a permanent employee in the Human Resources Assistant class, has worked for a period of more than ninety (90) days in the classification of Human Resources Specialist due to a vacant position. Motion to approve made by Mr. Gaylord; seconded by Ms. McManigal-Ball. Motion carried 3/0.

Extension of Working Out-of-Class Assignment – Interim Director of
Camille Bolton, a permanent employee in the Public Relations Coordinator class, has worked for a period of more than ninety (90) days in the classification of Interim Director of Community and Government Relations (50%) due to a vacant position. Motion to approve made by Mr. Gaylord; seconded by Ms. McManigal-Ball. *Motion carried 3/0.*

Ms. Kossick submitted for approval the eligibility list for Accounting Technician I (#09-018); Instructional Lab Coordinator (#09-017); and Supplemental Instruction Program Coordinator (#08-075). Motion to approve made by Ms. McManigal-Ball; seconded by Mr. Gaylord. *Motion carried 3/0.*

Mr. Thorpe announced that the next meeting is scheduled on Monday, January 26, 2008 at 5:00 p.m. in Room V111, Building V at LAC.

Ms. Kossick alerted the Commission on financial issues affecting the college and the State of California. She clarified that employees will not be receiving a Cost of Living Allowance (COLA) this year.

Ms. Annalisa Iglesias, Sr. Administrative Assistant of the Personnel Commission, distributed materials from the State of the College Address as requested by the Commission.

Mr. Thorpe thanked everyone in the audience for being in attendance.

None.

There being no further business, the meeting was adjourned at 5:17 p.m.