CALL TO ORDER
Mr. Thorpe called the regular session to order at 5:03 p.m.

PLEDGE OF ALLEGIANCE
Mr. Thorpe led the audience in the Pledge of Allegiance.

CLOSED SESSION
Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL
Commissioners Richard Gaylord, Jeannine McManigal-Ball, and Darwin Thorpe were present.

APPROVAL OF MINUTES
Motion to approve the minutes of April 20, 2009, made by Ms. McManigal-Ball; seconded by Mr. Gaylord. Motion carried 3/0.

PUBLIC HEARING ON ANNUAL BUDGET OF PERSONNEL COMMISSION, FISCAL YEAR 2009-2010
A public hearing was held to give concerned persons and organizations the opportunity to express their views and opinions regarding the Personnel Commission budget for the 2009-2010 fiscal year.

Ms. Kossick informed the Commission that she had been approached by the District and asked to make reductions to the Personnel Commission budget for the upcoming fiscal year. She noted that a reduction of $25,000 had been made in “Operating Expenses” and a reduction of $4,000 in “Contingencies.”

The Commission directed Ms. Kossick to increase the operating account to $111,400, and increase the contingencies account to $8,000. The Commission concurred that a public hearing be held for the revised proposed budget at the May 18, 2009 meeting.

OLD BUSINESS
None.

NEW BUSINESS
Resolution – Classified School Employee Week, May 17, 2009 through May 23, 2009

Julie Kossick, Director of Human Resources, submitted for approval a resolution recognizing the week of May 17, 2009 through May 23, 2009 as “Classified School Employee Week.” The Commission thanked the classified service for their valuable contribution to the Long Beach Community College District.

Motion to approve made by Ms. Jeannine McManigal-Ball; seconded by Mr. Gaylord. Motion carried 3/0.
Increase in Assignment – Stacey Smith, Child Development Center Site Supervisor, 11 months to 12 months

Ms. Kossick submitted for approval an increase in assignment for the position of Child Development Center Site Supervisor, from 11 months to 12 months. Stacey Smith is the next senior Child Development Center Site Supervisor with an assignment of less than 12 months.

Ms. Kossick explained that the director of Child Development applied for a grant which was approved. The grant requires that the centers remain open five days a week for 217 days a year. Due to this requirement, the centers, supervisors, and teachers have to be available to meet the needs of the centers. The District intended to increase the number of teachers but after discussion with AFT/LBCCE the increase in staffing will move forward on a trial basis.

Motion to approve made by Ms. McManigal-Ball; seconded by Mr. Gaylord. *Motion carried 3/0.*

Increase in Assignment – Vicki Vasquez, Child Development Center Site Supervisor, 11 months to 12 months

Ms. Kossick submitted for approval the increase in assignment for the position of Child Development Center Site Supervisor, from 11 months to 12 months. Vicki Vasquez is the next senior Child Development Center Site Supervisor with an assignment of less than 12 months.

Motion to approve made by Mr. Gaylord; seconded by Ms. McManigal-Ball. *Motion carried 3/0.*

Eligibility Lists

Ms. Kossick submitted for approval eligibility lists for Business Systems Analyst III, Academic Services (#09-030); and Director, Fiscal Services (#09-027).

Motion to approve made by Mr. Gaylord; seconded by Ms. McManigal-Ball. *Motion carried 3/0.*

INFORMATIONAL ITEMS

Next Meeting

Mr. Thorpe announced that the next meeting is scheduled on Monday, May 18, 2009, at 5:00 p.m. in Dyer Hall, Room FF107, at the Pacific Coast Campus (PCC)

COMMENTS FROM THE STAFF

Ms. Kossick informed the Commission that the final preparations were being made for the Classified School Employee Week events. The invitation was emailed to all classified employees of the Long Beach Community College District.

COMMENTS FROM THE COMMISSIONERS

None.

COMMENTS FROM THE AUDIENCE

None.

ADJOURNMENT

Mr. Thorpe adjourned the meeting at 5:25 p.m.