CALL TO ORDER
Commissioner Richard Gaylord, Chairperson, called the regular session to order at 5:01 p.m.

PLEDGE OF ALLEGIANCE
Mr. Gaylord led the audience in the Pledge of Allegiance.

CLOSED SESSION
Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL
Commissioners Richard Gaylord, Jeannine McManigal-Ball, and Darwin Thorpe were present.

APPROVAL OF MINUTES
Motion to approve the minutes of the December 6, 2010 meeting made by Ms. McManigal-Ball; seconded by Mr. Thorpe.

Motion carried 3/0.

COMMISSIONER APPOINTMENT/OATH OF OFFICE
Mr. Gaylord announced the reappointment of Mr. Thorpe to the Personnel Commission for a 3-year term, beginning December 1, 2010 and ending December 1, 2013.

ELECTION OF OFFICERS
Chairperson for Calendar Year 2011
Mr. Gaylord opened the floor for nominations for Chairperson of the Personnel Commission for calendar year 2011.

The nomination of Ms. McManigal-Ball to serve as Chairperson was made by Mr. Thorpe; seconded by Mr. Gaylord.

The nomination was put to a vote, and Ms. McManigal-Ball was elected 2/0.

Vice Chairperson for Calendar Year 2011
Ms. McManigal-Ball opened the floor for nominations for Vice Chairperson of the Personnel Commission for calendar year 2011.

The nomination of Mr. Thorpe to serve as Vice Chairperson was made by Mr. Gaylord; seconded by Ms. McManigal-Ball.

The nomination was put to a vote, and Mr. Thorpe was elected 2/0.

OLD BUSINESS
Establishment of a New Classification: Career and Technical Education Coordinator, Second Reading
Julie Kossick, Director of Human Resources, recommended for second reading and approval a new classification for Career and Technical Education Coordinator. This classification will be placed on the AFT Salary Schedule 2009-2010, Range 39. Motion to approve made by Mr. Gaylord; seconded by Mr. Thorpe.

Motion carried 3/0.

NEW BUSINESS
Increase in Assignment: Child Development Center Teacher, 50%, School Session to 75%, School Session
Julie Kossick, Director of Human Resources, recommended for approval an increase in assignment request for Child Development Center Teacher from 50%, school session to 75%, school session. Lourdes Thrift-Viveros is the next senior Child Development Center teacher with an assignment of less than 100%. Motion to approve made by Mr. Thorpe; seconded by Mr. Gaylord.
Eligibility List

Ms. Kossick recommended for approval an eligibility list for Administrative Support Manager (#10-019). Motion to approve made by Mr. Gaylord; seconded by Mr. Thorpe.

Motion carried 3/0.

INFORMATIONAL ITEMS

Next Meeting

Mr. Gaylord announced that the next regular meeting of the Personnel Commission would be held on Monday, January 24, 2011 at 5:00 p.m. in the Board Room, Building T, at the Liberal Arts Campus (LAC).

COMMENTS FROM THE STAFF

Ms. Kossick shared information from the State of the College event held on January 7, 2011. She also announced that Erika Gutierrez, Financial Aid Specialist, was one of the winners of the 2010 LBCC Faculty and Staff Student Success Award.

COMMENTS FROM THE COMMISSIONERS

Mr. Gaylord congratulated Mr. Thorpe on his three-year reappointment as Personnel Commissioner. He thanked his fellow Commissioners for all their hard work and dedication.

COMMENTS FROM THE AUDIENCE

None.

ADJOURNMENT

Mr. Gaylord adjourned the meeting at 5:21 p.m.