CALL TO ORDER
Commissioner Jeannine McManigal-Ball, Chairperson, called the regular session to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE
Ms. McManigal-Ball asked Darwin Thorpe to lead the audience in the Pledge of Allegiance.

CLOSED SESSION
Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL
Commissioners Jeannine McManigal-Ball, Richard Gaylord, and Darwin Thorpe were present.

APPROVAL OF MINUTES
Motion to approve the minutes of the November 7, 2011 meeting, made by Mr. Thorpe; seconded by Mr. Gaylord.

Motion carried 3/0.

OLD BUSINESS
None.

NEW BUSINESS
Personnel Commission Meeting Dates
Calendar Year 2012
Ms. Kossick recommended for approval, Personnel Commission dates for calendar year 2012. The Commission requested that the meeting scheduled on Monday, July 9, 2012 change to Tuesday, July 10, 2012.

Motion to approve made by Mr. Thorpe; seconded by Mr. Gaylord.

Motion carried 3/0.

Eligibility Lists
• Multimedia Services Technician (#12-009)
• Nursing & Allied Health Lab Supply Technician (#12-008)
• Senior Administrative Assistant (#12-014)
• Student Life Coordinator (#12-011)

Ms. Kossick recommended for approval, eligibility lists for Multimedia Services Technician (#12-009); Nursing & Allied Health Lab Supply Technician (#12-008); Senior Administrative Assistant (#12-014); and Student Life Coordinator (#12-011).

Motion to approve made by Mr. Gaylord; seconded by Mr. Thorpe.

Motion carried 3/0.

INFORMATIONAL ITEMS
Next Meeting
Ms. McManigal-Ball announced that the next regular meeting of the Personnel Commission would be held on Monday, December 12, 2011, at 5:00 p.m. in the Board Room, Building T, at the Liberal Arts Campus.
COMMENTS FROM THE STAFF
Ms. Kossick said she hoped everyone had a Happy Thanksgiving and congratulated Mr. Gaylord on his re-appointment for another three-year term as commissioner. She added that the Board complimented Mr. Gaylord on his dedicated service to the District.

COMMENTS FROM THE COMMISSIONERS
Mr. Gaylord thanked Annalisa Iglesias, Sr. Administrative Assistant to the Personnel Commission, for her support throughout the year.

Ms McManigal-Ball congratulated Mr. Gaylord on his reappointment.

COMMENTS FROM THE AUDIENCE
None.

ADJOURNMENT
Ms. McManigal-Ball adjourned the meeting at 5:13 p.m.