CALL TO ORDER
Commissioner Darwin Thorpe, Chairperson, called the regular session to order at 5:03 p.m.

PLEDGE OF ALLEGIANCE
Mr. Thorpe asked Mr. Gaylord to lead the audience in the Pledge of Allegiance.

CLOSED SESSION
Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL
Commissioners Jeannine McManigal-Ball, Richard Gaylord, and Darwin Thorpe were present.

APPROVAL OF MINUTES
Ms. Kossick recommended removing the word administrative from the second paragraph under new business. This was agreed by the Commissioners. Motion to approve the minutes of the February 27, 2012 meeting, with this revision, was made by Ms. McManigal-Ball; seconded by Mr. Gaylord.

Motion carried 3/0.

OLD BUSINESS
None.

NEW BUSINESS

Extensions of Working Out of Class Assignments
(S. Brown)
(J. Avila)

Ms. Kossick recommended for approval extensions of working out-of-class assignments for Shirley Brown, Administrative Assistant, to fill a vacant Accounting Technician II position in the Facilities Department and for Jason Avila, Financial Aid Specialist, to fill a vacant Financial Aid Supervisor position.

Motion to approve both extensions made by Mr. Gaylord; seconded by Ms. McManigal-Ball.

Motion carried 3/0.

Requests for Professional Experts
Assistant Coach, Women’s Volleyball
(M. Capic)
(M. Moe)

Ms. Kossick recommended for approval two professional experts for Women’s Volleyball Coach. Megann Capic and Monique Moe would assist the head coach in the Women’s Volleyball Program through June 30, 2012.

Motion to approve both professional experts was made by Ms. McManigal-Ball; seconded by Mr. Gaylord.

Motion carried 3/0.

INFORMATIONAL ITEMS
Next Meeting

Mr. Thorpe announced that the next regular meeting of the Personnel Commission would be held on Monday, March 26,
2012, at 5:00 p.m. in the Board Room T1100, Building T, at the Liberal Arts Campus.

COMMENTS FROM THE STAFF

Ms. Kossick has received good comments about the planned Classified Staff Development Day, with Commander Josef Levy, scheduled on March 14, 2012. She is hoping to have good attendance at his presentation. The Classified Appreciation Luncheon plans are also on schedule for Friday afternoon on May 25, 2012.

COMMENTS FROM THE COMMISSIONERS

Mr. Thorpe wished everyone a nice St. Patrick’s Day.

COMMENTS FROM THE AUDIENCE

None.

ADJOURNMENT

Mr. Thorpe adjourned the meeting at 5:10 p.m.