CALL TO ORDER

Commissioner Darwin Thorpe called the regular session to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Thorpe asked Julie Kossick, Director of HR, to lead the audience in the Pledge of Allegiance.

CLOSED SESSION

Pursuant to Section 54957 of the California Government Code, discussed appointment, employment, discipline or dismissal of public employees. No action was taken during closed session.

ROLL CALL

Commissioners Jeannine McManigal-Ball, Darwin Thorpe, and Richard Gaylord were present.

APPROVAL OF MINUTES

Motion to approve the minutes of the May 14, 2012 meeting made by Ms. McManigal-Ball; seconded by Mr. Gaylord.

Motion carried 3/0.

OLD BUSINESS

None.

NEW BUSINESS

Extension of a Working Out-of-Class Assignment
1) Business Systems Analyst II (J. Lopez)
2) Administrative Assistant (R. Pheng)

Ms. Kossick recommended for approval an extension of a working out-of-class assignment for Jonah Lopez, College Articulation Specialist, to work as a Business Systems Analyst II. Approval of this request will provide work continuity in the Admissions and Records department.

Ms. Kossick recommended for approval an extension of a working out-of-class assignment for Rena Pheng, Custodian, to fill the vacant position of Administrative Assistant. Approval of this request will provide work continuity in the Facilities department.

Motion to approve made by Ms. McManigal-Ball; seconded by Mr. Gaylord.

Motion carried 3/0.

Request for Professional Expert
1) Assistant Coach, Men’s Soccer

Ms. Kossick recommended for approval a professional expert request for Men’s Soccer Assistant Coach. Jean-Claude Kantey would assist the head coach through June 30, 2012.

Motion to approve made by Ms. McManigal-Ball; seconded by Mr. Gaylord.

Motion carried 3/0.
INFORMATIONAL ITEMS

Next Meeting

Mr. Thorpe announced that the next regular meeting of the Personnel Commission would be held on Monday, June 11, 2012, at 5:00 p.m. in the Board Room, T1100, Building T, at the Liberal Arts Campus.

COMMENTS FROM THE STAFF

Ms. Kossick said the Classified Employee Luncheon had been a great success. She thanked everyone who had been involved in making the event possible. Ms. Kossick gave a special thank you to Helen Duran, Human Resources Technician, for organizing the luncheon.

COMMENTS FROM THE COMMISSIONERS

Mr. Gaylord thanked all the staff who assisted with the luncheon. He said the food was great and those in attendance had an enjoyable time.

Ms. McManigal-Ball said the food was fantastic and thought the set-up worked really well.

Mr. Thorpe commented on the efficiency of the servers and the two-line arrangement. He was glad to see a large turnout and was impressed by how smoothly the afternoon transpired.

COMMENTS FROM THE AUDIENCE

Annalisa Iglesias, Sr. Administrative Assistant, reminded the Commission of the 4/10 summer schedule beginning May 28 and ending August 20, 2012.

ADJOURNMENT

Mr. Thorpe adjourned the meeting at 5:10 p.m.