

Response to an Active Shooting on Campus

BACKGROUND

The potential for a shooting on campus exists on every college campus throughout the United States. Although the possession of firearms on or around our campuses is rare, their availability and past national and local shootings dictate the need for a response plan, in case a shooting or other violent attack occurs.

IF A SHOOTING OCCURS

- Run or crawl away from gunfire, trying to utilize any obstructions between you and the gunfire. Remember that many objects of cover may conceal you from sight, but may not be bulletproof. Keep running if possible.
- Try to get inside or behind a building and stay down. Hide!!
- When you reach a place of relative safety, stay down and do not move. Do not peek or raise your head in an effort to see what may be happening. Silent your cell phone
- CALL "911". Identify your college or workplace and exact location. Remain calm and answer the police operator's questions. They are trained to obtain the necessary and required information for a proper emergency response.
- Instruct students and employees to drop to the ground immediately, face down as flat as possible. If within 15-20 feet of a safe place or cover, duck and run to it.
- Wait and listen for directions from the police. LBPD will be on scene.

IF THE SHOOTER IS OUTSIDE YOUR CLASSROOM

- Duck and cover. Keep students inside the classrooms and down on the floor. Move behind available cover inside the classroom.
- Close and lock the outside door to the classroom if possible. Close the blinds, turn off the lights and stay on the floor. Silent your cell phone. Do not peek out the door or windows to see what may be happening. Barricade doors.
- CALL "911" From a cell phone or a campus phone. Identify your college or workplace and exact location. Remain calm and answer the police operator's questions. They are trained to obtain the necessary and required information for a proper emergency response.

OFFICE PERSONNEL

- In response to a report of a shooting from a classroom or other area of the campus, have all persons in the office duck and cover onto the floor, behind protective objects or into side rooms. Make required emergency telephone calls to the police from this position. It is crucial that telephone calls be limited to emergency calls only.
- Note: Phone calls, other than for emergency purposes, should be made only after the police have cleared a phone line for that purpose. A phone call to friends or family will bring onlookers, bystanders or concerned loved ones to the campus, interfering with the operation of emergency personnel and unnecessarily placing more people in danger.
- **Run, Hide, Fight Video:** <http://www.youtube.com/watch?v=1ESNae7OoyM>