Congratulations! You have reached an important milestone of your formal education at Long Beach City College. **Commencement Rehearsal** is scheduled for **June 10, 2015, from 6:00 pm - 7:00 pm**. During rehearsal, students will be given important information regarding Commencement. We will also be conducting a practice run through to help familiarize students with the process.

### Check-in Information
- **Rehearsal** (June 10th) Check-in: Students should plan to check in by 5:45 pm. Rehearsal will start promptly at 6:00 pm. The Check-In Booth will be located near the south east end of the stadium/parking lot area. Students will check in with staff, and pick up a name card. Please note-this is also where check-in will also occur on the day of Commencement.
- **Commencement** (June 11th) Check-in: Students should check in no later than 5:30 p.m. Check-In Booth will be located near the south east end of the stadium/parking lot area.
- **Photography Name Cards**: If your name is misspelled, please make the appropriate corrections. If your name is difficult to pronounce, re-write it phonetically so the reader will have an easier time pronouncing your name. Example: Lopez – LOW-PEZ. Please print neatly.
- Please take a seat in the stadium stands and wait for further instruction (rehearsal only).

### After Graduation Reception
- Immediately following the ceremony, you will be paraded by Ole to the north field parking lot for a “meet and greet” with faculty, family and friends.
- An alumni booth, refreshments, music and fun will be provided.
- Please have your guests meet you under the canopy of the department/school of your major at the reception. This is the best place to meet your family/friends.
- A photo station will be provided for your picture opportunities.

### Parking
Free during the Commencement Ceremony. Please enter off of Conant St., south of the Stadium from Carson St. Graduates should park or be dropped off near the CHECK-IN canopy at the south end of Veterans Stadium. All other guests can park throughout Veterans Stadium parking lot. Persons with disabilities will be directed to park in disabled parking at the south end of Veterans Stadium. Anticipate congestion and traffic delays along Clark and Carson St. before and after the commencement ceremony. Additional maps can be accessed via Long Beach City College.
http://www.lbcc.edu/yahoomaps/bin-release/lbccmap.html?accessible=true

### Additional Services
Various services will be provided following graduation. Most services will take place in front of the Stadium, near the entrances to the stands.
• There will be a hospitality booth for your family. The Alumni Association will serve complimentary refreshments before graduation.
• Flower bouquets will be for sale from Alpha Gamma Sigma (AGS) before and after graduation ceremony.
• LBCC mascot, Ole, will be available for photos following graduation.
• Information will be placed in your diploma cases giving you information on how to order official photographs, class rings, and the LBCC Alumni Association.
• Signing will be provided for the hearing impaired provided by the Office of DSPS.
• A special seating section is available for guests with disabilities. Parking is located at the south end of the stadium.
• For assistance or accommodations, please contact Disabled Students Programs & Services at least three days prior to the event. (562) 938-4558 voice, (562) 938-4833 TTY or via email dsps-staff@lbcc.edu

**Important Reminders**

• No high heels (on track), balloons, noise makers, cameras, purses, or cell phones will be allowed in the stadium.
• Only the following can be worn in addition to your Cap and Gown: Honor Society/Cultural pins, ASB Cabinet, Viking Award, Pacific Coast Crystal, Senate Star, or approved program pins, flower leis, academic/cultural stoles. Pins should be worn on your left lapel.
• Graduates wearing inappropriate attire or displaying anything other than what is listed above will be asked to remove the inappropriate item(s). If the student refuses, they will be escorted out of the stadium.
• Certificate Recipient and Graduate Attire: Dress warmly under your gown. It tends to get cool around 6:00 pm in the Stadium.
• Following the ceremony, you must return your hood to the tables located under the canopies, in the “After Graduation Reception” area (north parking Lot). The cap, gown, and tassel are for you to keep as a souvenir.

For additional information or questions regarding the Commencement Ceremony, please contact the Office of Student Affairs, at (562) 938-4552.
Rehearsal/Commencement Outline

1. Welcome from Commencement Chair
   a. General instructions and information will be given to students

2. Prelude Music and Processional March (Order)
   a. Faculty & Administration - line up to receive graduates
   b. Graduates - from south gates
   c. Certificate Recipients - from south gates
   d. Platform Party - from track area and center tunnel

3. Student Processional
   a. Two lines of students will be formed. Students will line up on a first come, first served basis, in the following order:
      1. Honors 1: 4.0 GPA
      2. Honors 2: 3.75-3.99 GPA
      3. Honors 3: 3.5-3.74 GPA
      4. Kassai, The Order of Thane, Alpha Gamma Sigma, Associated Student Body (in no particular order)
   **President’s Scholars and Phi Theta Kappa will line up according to Honors GPA.
   b. If you wish to sit next to a friend, you will need to stand directly in front of or behind him/her. Seating is not guaranteed and will depend on the total number of graduates.
   c. Student Marshals will lead each line along the track, in front of the stands and then turn right into the seating area. Please do not switch or combine lines.
   d. As you start entering your row of seats, the Marshals will count off the number of graduates to sit in each row. If the Marshal asks you to move to the next row, please cooperate. All students are to remain standing.

4. Welcome/Pledge of Allegiance/National Anthem
   (Students will then be asked to sit)

5. Congratulatory Remarks and Introduction of Valedictorian Speaker

6. Valedictorian Address

7. Commencement Speaker

8. Scholarship and Honor Awards

9. Recognition of Certificate Recipients
a. The Vice President of Student Services will recognize all certificate recipients.
b. The Marshals will signal for certificate recipients to stand when the Vice President of Student Services says...... “Let us now present and recognize the recipients of our occupational and vocational certificates for the academic year 2014-2015.” As soon as “2015” is said, all certificate recipients stand when the marshal raises his/her scepter. Non-certificate recipients should remain seated.
c. Certificate recipients will be directed to the podiums to have their names read and certificates presented. At that point, follow the same specifics as listed under Receiving Diplomas below.

10. Presentation of Graduates
   a. Eloy Oakley, Superintendent/President, will present the graduating class.
   b. The Marshals will signal for you to stand when Eloy Oakley says...“I present to you the graduating class of 2015”. As soon as “2015” is said, the Marshals will raise their scepters, instructing all graduates to stand at the same time.

11. Conferring Degrees
   a. The President of the Board of Trustees will address the graduates and end his speech with the following statement:  "I confer upon you the degree of Associate of Arts or Associate of Science."
   b. At that point, all graduates will move tassels from right side of cap to left side of cap.
   c. All graduates will then be seated.

12. Receiving Diplomas
   a. The Marshals will direct each row/student to the podium to receive his/her diploma. Each row will exit to the side closest to the stage.
   b. There will be a Marshal located near the Name Reader’s podium. He/she will signal when it is your turn to approach the podium.
   c. Grasp the diploma in your left hand and shake hands with the individual with your right hand on top of the diploma. Turn and face the photographer at this time for your official photo.
   d. Exit the staging area down the center ramp. Return to your seat down the aisle closest to the stadium stands and be seated.

13. Closing Comments (Remain seated for closing comments and instructions)

14. Alma Mater (All stand)
    City Collegium, we sing to thee
    Fair Alma Mater, down by the sea
    For honor and service, loyalty too,
    Thy sons and thy daughters pledge their best to you
    All Hail, All Hail

15. Recessional March
   a. The platform dignitaries, administration and faculty will exit first.
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Commencement Ceremony  
June 11, 2015

b. All graduates and certificate recipients will remain standing until they have exited, and the Marshals signal you to follow Ole.

c. You will be exiting towards the north side of the stadium.

d. All graduates will be led to the After Graduation Reception (North side of Stadium).

e. All graduates will be required to return their hood after the ceremony.