

**LONG BEACH COMMUNITY COLLEGE DISTRICT  
CONTRACTS MANAGEMENT G-4  
4901 EAST CARSON STREET  
LONG BEACH, CA 90808  
(562) 938-4034  
Fax: (562) 938-4640**

**REQUEST FOR PROPOSALS (RFP) #12-1004  
FINANCIAL AUDITING SERVICES – SBDC NETWORK**

**ADDENDUM NO. 2  
January 31, 2012**

**This Addendum forms a part of the Contract Documents and modifies the original Request for Proposals.**

**Note: It is the responsibility of all proposers to notify all subcontractors from whom they request bids and from whom they accept bids of all changes contained in this addendum.**

**ADDENDUM NO. 2 CONTENTS:**

**I. ANSWERS TO QUESTIONS**

- a. Why are you going out to bid at this time? *It has been five years since we last issued an RFP for these services.*
- b. Who are your current auditors? And how long have they been your auditors? Are you satisfied with their performance? *Moss Adams; 4 years; Yes*
- c. Was last years' scope the same as stated in the RFP? *No, the scope last year was to do a performance audit of the service centers.*
- d. May we receive a copy of last years' reports? *Yes, it is available on our website at <http://www.lbcc.edu/ContractsMgmt/CurrentSolicitations.cfm>*
- e. What were last years' fees? *\$12,000*
- f. I was reading through the financial statements for LBCC and noticed there were only six centers listed in the A-133 report. Are these the six centers that you are requesting the proposal on and where is the last center located? *The following institutions operate the centers: Long Beach Community College (lead center), El Camino Community College, Santa Clarita Community College (College of the Canyons), Economic Development Collaborative – Ventura County, Pacific Coast Regional Small Business Development Corp., Santa Monica Community College District, Cal State L.A. University*

*Auxiliary, Inc., and 2 additional sites to be determined potentially in the San Gabriel Valley and City of Los Angeles.*


- g. Has any reports ever been generated previously for these centers or the Lead Center? *Yes, we will be making last year's report available on our website.*
- h. Will the deadline date still be February 7<sup>th</sup>? *Yes*


**II. ATTACHMENTS**

- a. Certification Re Criminal History (dated 1/31/12). Please utilize the revised form attached herewith.

**\*\*\*END OF ADDENDA NO. 2\*\*\***

**LONG BEACH COMMUNITY COLLEGE DISTRICT**

  
\_\_\_\_\_  
**Margie Padron**  
**Deputy Director, Purchasing & Contracts**

  
\_\_\_\_\_  
**Date**

**CERTIFICATION RE CRIMINAL HISTORY**  
**(rev. 1/31/12)**

I, \_\_\_\_\_, am the \_\_\_\_\_ of \_\_\_\_\_ ("Vendor").  
(Printed or Typed Name) (Title) (Name of Firm)

I declare, state, and certify all of the following:

1. \_\_\_\_\_ proposes to enter into a contract ("Contract") with the Long Beach Community College District ("District") to provide \_\_\_\_\_ services.

2. I am aware of the provisions of the following code sections of the State of California with respect to certain felonies: violent felonies, as that term is used at Penal Code §667.5(c); serious felonies, as that term is used at Penal Code §1192.7(c); sex offense felonies, as that term is used at Education Code §87010; and, controlled substance offense felonies, as that term is used ad Education Code §87011 (collectively, "specified Felonies").

3. I acknowledge that, for the purposes hereof, any offense in any other jurisdiction which would have been a felony under any of said code sections if committed in the State of California also is a Specified Felony.

4. I have personal knowledge of and/or have made due and diligent inquiry with respect to the following and, based on said knowledge and/or inquiry, I certify that no person who has been convicted of a Specified Felony shall provide services to District under the Contract if awarded.

5. I am aware and acknowledge that, if any person who has been convicted of a Specified Felony provides services to District under the Contract, then, in the sole discretion of District: a) the same may constitute a material breach of the Contract; and/or, b) the same may be grounds for termination of the Contract for cause.

6. I am authorized to execute this Certification re Criminal History on behalf of \_\_\_\_\_.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 2012.  
(City and State)

\_\_\_\_\_  
(Signature)