



# Extended Opportunity Programs and Services

“Transforming lives, one student at a time”

## Mutual Responsibility Agreement

**I understand that once I am accepted into EOPS, it is my responsibility to:**

- Submit unofficial transcripts to the EOPS office for all colleges I attend/have attended and submit OFFICIAL transcripts to Admissions & Records by the end of my first term in EOPS.
- Be enrolled full-time (12+ units) as a new EOPS student AND enrolled in at least 9 units each semester as a continuing EOPS student. Being on a waitlist does not count as enrolled units.

*New EOPS students who are part of DSPS, with an accommodation letter submitted to the EOPS Office from a DSPS counselor, will be approved to take less units. New EOPS students with special circumstances, who are enrolled in 9-11.5 units, may apply for a 3/4 time waiver.*

- Complete at least 9 units each semester as a new or continuing EOPS student.

*Except for EOPS students who are part of DSPS and have been approved to take less than 9 units per semester.*

- Maintain a 2.0 cumulative GPA (“C” average) or higher.
- Complete at least three (3) EOPS counseling contacts per semester.

*Students with 2 EOPS appointment “No Shows” in a semester cannot schedule further EOPS appointments that semester.*

- Complete Counseling 49 or Learn 11 with a “C” or better within my first two semesters in EOPS.
- Follow my EOPS Education Plan.
- Bring my EOPS Educational Plan, be on time and come prepared to all of my EOPS counseling appointments.
- Meet with my EOPS Counselor prior to making any changes in my class schedule or major.
- Keep my address, telephone number and email address updated, using the Viking Student System
- Adhere to the Long Beach City College Standards of Student Conduct and Campus Rules.

**I understand that once I am accepted into EOPS, I am eligible to receive the following benefits and services:**

- EOPS Counseling: academic, career, and personal.
- Priority registration: once I become a continuing EOPS student, if I meet the college’s eligibility requirements.
- Textbook assistance: Book Grants (amount may vary), Book Loans, and a free Couns 49 or Learn 11 textbook.
- University Transfer Fee Waivers: for CSU and UC applications (application fee waiver support letters may be provided for private and out-of-state colleges).
- Other support services: such as school supplies, bus passes, parking permits, meal cards, merit awards, study aides, and a cap and gown upon graduation.
- Events and activities: such as opportunities to participate in cultural excursions, a student appreciation day, an end of the year banquet and others.
- All program benefits and services are limited, based on funding, and available only on a first-come, first-served basis.
- EOPS students are eligible to receive these benefits and services until they complete 70 degree-applicable units.

**I understand that if I do not fulfill all of the responsibilities listed above, I will be “out of compliance” with the EOPS program but remain eligible to receive all benefits and services the next semester, except for the book grant.**

**Finally, I understand that I will be removed from the EOPS program if I do not enroll in courses for a semester, do not complete at least 1 EOPS counseling appointment a semester or am “out of compliance” 3 semesters in a row.**

I have **read and understand** the above EOPS requirements, benefits and services. I agree to abide by these requirements. I understand that failure to fulfill my responsibilities as listed above can result in dismissal from EOPS, cancellation of further services or other appropriate action as determined by the EOPS Director or Assistant Director. **I am eligible for EOPS until I have completed 70 degree-applicable units.** This agreement is valid until I officially withdraw, graduate, transfer, or meet eligibility limitations. I hereby authorize the release of information to EOPS from the informational resources of the college for the purpose of determining my eligibility for the program, monitoring my academic progress and program evaluation once admitted into the program.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Student ID \_\_\_\_\_

Date \_\_\_\_\_

EOPS Counselor/Staff \_\_\_\_\_

Date \_\_\_\_\_