

Part-Time Faculty Flex Spring 2012



Faculty Professional Development (FPD)
<http://www.lbcc.edu/FPD/flex.cfm>
 562-938-4676



All classes are cancelled on Flex Day

PART-TIME FACULTY FLEX REPORT DEADLINE

If you are assigned to work on Flex Day, then you have a Flex requirement that is equal to the hours that you are assigned to work. You will be compensated for up to the same number of hours that you are assigned to work per Certificated Hourly Instructors (CHI) contract. If you do not submit a *Part-time Faculty Flex Report* to your school Academic Administrative Assistant by the specified deadline, then you will receive a payroll deduction. This deduction can be recovered if you complete an approved Flex activity and submit the *Part-time Faculty Flex Report* by May 11, 2012 to your school Academic Administrative Assistant in order to be paid by the end of the semester.

If you are not assigned to work on Flex Day, then you do not have a Flex requirement.

The following *Part-time Faculty Flex Report* deadlines correspond to the payroll period in which Flex Day occurs.

FLEX DAY	DEADLINE
Tuesday, February 7, 2012	February 14, 2012
Wednesday, March 14, 2012	March 19, 2012

If you receive a payroll deduction because of a missed deadline, then you have until May 11, 2012 to submit your *Part-time Faculty Flex Report* to your school Academic Administrative Assistant at the locations listed below.

School	Academic Administrative Assistant	Email	Mail Delivery Address
Business	Kathy Each	keach@lbcc.edu	Y-11
Counseling	Corinne Magdaleno	cmagdaleno@lbcc.edu	R-8
Creative Arts/App Science	Curie De La Rama	cdelarama@lbcc.edu	B-7
Creative Arts/App Science	Raotana Tim	rtim@lbcc.edu	B-6
Health	Chinyere Ogu	cogu@lbcc.edu	R-1
Language Arts	Gracie Mendoza	gmendoza@lbcc.edu	Y-16
Library	Julie Daniels	jdaniels@lbcc.edu	Y-18
Physical Education/Athletics	Janet Falcon	jfalcon@lbcc.edu	G-19
Science & Math	Wendy Slater	wslater@lbcc.edu	B-2
Social Science	Kathie Atwood	katwood@lbcc.edu	Y-12
Student Success	Laura Compian	lcompian@lbcc.edu	Y-21
Trades & Industry	Tina Scruggs	tscruggs@lbcc.edu	PCC