



## Full-time and Part-time Faculty Flex Activity Verification Form



Faculty Professional Development (FPD)  
This form is required to report any Flex activity that does not provide an FPD sign-in sheet.  
Please attach this completed form to your Flex Report Form that you can download from the website at  
<http://www.lbcc.edu/FPD/flex.cfm>

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ email/phone \_\_\_\_\_

\_\_\_\_\_ Full-time Faculty \_\_\_\_\_ Part-time Faculty

Flex Activity: (Please attach a copy of the conference flyer, or a page from the webinar)

\_\_\_\_\_ Conference

\_\_\_\_\_ FTLC Workshop/Webinar on the Faculty Professional Development website

\_\_\_\_\_ Workshop/Webinar on the website at \_\_\_\_\_

\_\_\_\_\_ Other Flex Activity: (Please specify) \_\_\_\_\_

Title of Activity: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Purpose of Activity: \_\_\_\_\_

- What did you learn from this activity?

- How will this information be applied in classroom instruction and/or contribute to your professional development?