

Faculty Professional Development Plan **2010-2011**

The Faculty Professional Development Office (FPD) has developed a strong peer oversight of the entire professional development for faculty at Long Beach City College. We have a comprehensive plan for professional development. We have 7 subcommittees plus the more independent Sabbatical Committee and a collaborative partnership with the Student Success Committee, Instructional Technologies Development Center, Assessment of Student Learning Outcomes Committee and the Program Review/Program Plan committee. In addition FPD coordinates all the Flex Day activities.

Each of the 7 subcommittees directly under the Faculty Professional Development Office offers a specific function to insure the faculty professional development activities meet the current needs of faculty and are of a high quality.

With the addition of the Faculty Teaching and Learning Center subcommittee, much of the professional development has moved beyond just Flex Day to a rigorous pedagogical series of workshops, discussions, classes and multimedia presentations on improving teaching and learning.

Each of the subcommittee has written activities to help meet the overall goals of Faculty Professional Development at Long Beach City College. Listed below are a description of the work of the subcommittees, their membership and the activities for 2010-2011.

Overall Goals for 2010-2011

- Increase by 10% the funding for Faculty Professional Development
- Increase by 20% conference opportunities for faculty
- Increase professional development opportunities by 20%
- Focus professional development content on pedagogical topics

Faculty Professional Development Steering Committee

This committee is chaired by the Faculty Professional Development Coordinator and consists of the subcommittee chairs. This group develops policy proposals for Academic Senate approval and advises the Faculty Professional Development Coordinator on all faculty professional development activities.

- Charlotte Jackson, Foreign Language, Faculty Flex Subcommittee
- Jennifer Musick, Life Science, Faculty Professional Development Resources and Opportunities Subcommittee
- Karyn Daniels, Sociology, Faculty Professional Development Resources and Opportunities Subcommittee
- Teresa Gaudiot, English as a Second Language, Faculty Mentoring Subcommittee
- Fred Beebe, Economics, Faculty Mentoring Subcommittee
- Eloy Oakley, Superintendent/President, New Faculty Orientation Subcommittee
- Lynn Shaw, Electrical Technology, Faculty Professional Development Coordinator, New Faculty Orientation Subcommittee
- Susan Cully, Computer Applications and Office Technology, Faculty Advertisement and Communication of Excellence Subcommittee
- Matt Lawrence, Social Science, Faculty Advertisement and Communication of Excellence Subcommittee
- Emily Gehrman, Learning and Academic Resource, Faculty Teaching and Learning Center Subcommittee

Faculty Flex Subcommittee

The college has 3 days in the college calendar that are devoted to faculty professional development. During these 3 days classes are cancelled and the entire day is devoted to professional development for faculty. Activities on these days include workshops on campus on a wide variety of topics. In addition, faculty may choose to do independent projects or group projects. For the independent and group projects, faculty must apply to this subcommittee for approval. Each proposal is discussed by the committee to insure it meets the criteria set out by the California Community College Chancellors Office.

This committee acts to ensure a coherent, focused, faculty development program and structure that encourages faculty

ownership of faculty development efforts, encourages collegiality, and actively facilitates professional growth in a variety of areas. The goal is to assist faculty in addressing individual professional development needs and increase resources for faculty development.

This year the committee's focus is on providing opportunities to enhance instruction and student learning outcomes, promote student success, keep up with the contemporary demands of education and one's chosen field, revitalize and maintain enthusiasm for teaching, support personal health and professional growth.

Charlotte Jackson, Foreign Language Chair
Nenita Buenaventura, Library
Patricia Hays, Disabled Students Programs and Services
Mehdi Mirfattah, Mathematics
Jim Noggle, Accounting
John Smith, Physical Education

2010-2011 Activities

To expand and improve access to flex approved activities
Incorporate at least one additional online Flex approved Professional Development offering
Revise and simplify the flex approval process
Incorporate the Faculty Teaching and Learning Center activities into the flex approval process
Plan for flex integration into the 16 week calendar
Meet at least once with a group of faculty to discuss flex processes

Faculty Mentoring Subcommittee

The Faculty Mentoring Committee coordinates the selection of a mentor for each new faculty member. This mentor has the responsibility to welcome the new faculty to Long Beach City College, serve as an information connector, and help people adjust and feel at home.

The committee provides guidance and support in an atmosphere of trust for professional and personal growth of newly hired faculty. The committee helps faculty understand the administrative hierarchy of the workplace and identify faculty development opportunities for the new faculty.

Teresa Gaudiot, English as a Second Language Co-Chair
Fred Beebe, Economics Co-Chair
John Downey, Life Science
John Hauck, Electrical Technology
Patricia Hays, Disabled Students Programs and Services
Jong Kim, Math
Julie McGill, Vocational Nursing

2010-2011 Activities

Expand the mentoring efforts of the committee to include part time faculty
Offer a workshop in the Department Head Academy on how to work with part time faculty
Offer a workshop at the Spring Flex Day for part time faculty
New Faculty Orientation Mentor/Mentee pairing
College Day Introductions for new faculty
Board of Trustee Introductions for new faculty
Mentor/Mentee collaboration with the Faculty Teaching and Learning Center

Faculty Professional Development Resources and Opportunities Subcommittee

The Faculty Professional Development Resources and Opportunities Committee approves conference requests for both Full- and part-time faculty. The rigorous peer review process determines whether the requested conference will benefit the person, department in which they represent and /or students and falls within the written policies including issues such as timeliness and budget resources.

Jennifer Musick, Life Science Co-Chair
Karyn Daniels, Sociology Co-Chair
Maricela Arnaud, Registered Nursing
Tahir Aziz, Computer Business Information System
Therese Butler, Computer Applications and Office Technology
Matthew Lawrence, Philosophy
Mehdi Mirfattah, Mathematics
Laura Pellegrini, History/Political Science
John Hugunin, Computer and Business Information Systems

2010-2011 Activities

Expand and improve the peer review process for conference requests
Implement the peer review process for conference requests for career and technical education faculty
Increase the funding allocation for conference requests for both full and part time faculty
Publicize the availability of conference funding to encourage faculty to attend professional development activities
Expand the committee to include two Career and Technical Education faculty
Double the conference funding allocation by peer reviewing and Career and Technical Education faculty conference requests

New Faculty Orientation Subcommittee

The New Faculty Orientation Committee introduces new faculty to Long Beach City College and their faculty roles and responsibilities. The activities for new faculty include orientation meeting with leaders and departments on both campuses. There are also follow up orientation meetings through the Fall semester on topics including faculty leadership, tenure and other topics related to teaching and learning.

Marianne Allen, Financial Aid
Deborah Chow, Registered Nursing
Melvin Cobb, LAR
Jim Cunningham, Real Estate
John Downey, Life Science
Charlotte Jackson Foreign Language
Eloy Oakley (Co-chair)
Lynn Shaw (Co-chair)

2010-2011 Activities

Improve and expand the new faculty orientation process
Review the current new faculty orientation process
Incorporate “how to teach” into the new faculty orientation plan
Incorporate the Faculty Teaching and Learning Center

Faculty Advertisement and Communication of Excellence Subcommittee

The Faculty Advertisement and Communication of Excellence Committee is responsible for awareness and communication of all the Faculty Professional events, opportunities and achievements. Activities include highlighting sabbatical projects, advertising and marketing Faculty Professional Development events, producing and distributing a newsletter, and honoring achievements by faculty.

Susan Cully, CAOTC Co-Chair
Matt Lawrence, Social Science Co-Chair
Mohammad Araeipour, Math
Rachel Hollenberg, Social Science
John Downey, Life Science
Sudeepa Gulati, English as a Second Language

2010-2011 Activities

Implement a system to promote and publicize outstanding faculty
Implement the Valedictorian Award for faculty
Produce a YouTube clip to introduce the committee to the college community
Invite nominations of faculty who are doing innovative activities and projects for promotion
Highlight the achievements of at least 5 faculty
Post faculty achievements on website
Post Valedictorian Award on website with student comments
Present Valedictorian Award to Board of Trustees

Faculty Teaching and Learning Center Subcommittee

The Faculty Teaching and Learning Center Committee coordinate the content and delivery of ongoing faculty professional development in the Faculty Teaching and Learning Center.

Emily Gehrman, Learning and Academic Resource
Phyllis Arias, Learning and Academic Resources
Heidi Neu, Academic Support & Development
Karen Roberts, Art, part time faculty
Shauna Hagemann, Disabled Students Programs and Services
Sarah Vure, Art

2010-2011 Activities

This first full year of operation will focus on offering a variety of activities to improve and expand professional development. The primary mission of the LBCC Faculty Teaching and Learning Center is to:

- 1) Promote the teaching excellence for which LBCC is known by supporting faculty in their roles as teachers, learners and members of the college community; and enhance faculty teaching skills and expertise as a means of enhancing and improving student learning through:
- 3) Collaboration: Promote collegiality and a strong sense of campus community by establishing and maintaining strong collaborative relationships between and among faculty and departments.
- 4) Innovation: Generate and implement ideas and activities that engender enthusiasm and foster quality teaching and learning.
- 5) Opportunities: Provide faculty with opportunities and resources to enrich and enhance the teaching and learning experience

Offer a 16 week Brain Learning Institute of 16 classes
Offer a year long series of at least 6 professional development workshops
Post YouTube at least 5 videos of workshops on FPD website
Offer a book club each semester
Offer a Department Head Academy (a series of at least 4 topic based workshops)
Offer at least 4 activities at the Pacific Coast Campus
Hang an art display of Long Beach City College art faculty