

LONG BEACH CITY COLLEGE
The Honors Program (Y-4)
4901 East Carson Street
Long Beach, CA 90808
(562) 938-4354
FAX (562) 938-4874
<http://www.lbcc.edu/Honors>

HOW TO APPLY TO THE HONORS PROGRAM

1. **Select the program admission basis appropriate to you from the categories explained below.**

Category One: Eligibility as a newly-enrolling high school student who qualifies through combined grade point average (GPA) and SAT/ACT scores.

If you have any combination of GPA and SAT/ACT scores that fits within the chart below, you are eligible for—although not guaranteed admission to—the Honors Program. Students must also place at English 1 and Reading 82 through the Long Beach City College Assessment test (or have these already met), or by Early Assessment Program (EAP), or by an Advanced Placement (AP) test score of 3, 4, or 5 in English Composition or Literature.

GPA	New SAT (TOTAL)	ACT (COMPOSITE)	Old SAT (TOTAL)
4.0	1440	20	800
3.9	1500	21	850
3.8	1560	22	900
3.7	1620	23	950
3.6	1680	24	1000
3.5	1740	25	1050
3.4	1800	26	1100
3.3	1860	27	1150
3.25	1920	27	1175

If you believe you are eligible for the Program based on other criteria, please make an appointment to see the Honors Coordinator after you have filled out the application. However, you must be close to the minimum requirements based on the SAT/ACT and GPA, have excellent letters of recommendation, and offer academic evidence showing why you believe you should be allowed to enroll in the Honors Program.

Category Two: Eligibility as a college student who has completed at least 12 transferable units.

If you have completed at least 12 units of graded transferable course work (transferable courses are numbered 1-99 and P/NP units do not count toward the 12-unit minimum) with a 3.00 GPA or higher, qualified for English 1 and Reading 82 (or have these already met), and are enrolling or are currently enrolled at Long Beach City College as your primary institution, you are eligible for the Honors Program.

2. **Submit all materials required for your admission category as soon as you can.**

Students are responsible to ensure that all required information reaches the Honors Program Office by the application deadline.

Deadlines are:

Fall semester:

Before May 1st (before April 1st for admission decision before beginning of registration)

Spring semester:

Before November 30th (before November 1st for admission decision before beginning of registration)

Summer semester:

Before April 15th

(NOTE: Early applications have the best access to counseling appointments and classes. Applications received after the deadline may be deferred until the following semester. Students cannot register for Honors classes until accepted into the Program.)

(over)

☆ **Category One:** Newly-enrolling high school student.

Submit:

1. Application checklist;
2. A completed Honors Transfer Program application form;
3. Official high school transcripts or a list of all high school classes with grades and a counselor's verification signature (may be unofficial; official transcripts are required for final acceptance into the program);
4. Two completed recommendation forms or letters of recommendation from academic instructors or counselors;
5. Long Beach City College Assessment test placement or Early Assessment Program (EAP) results, or an Advanced Placement (AP) score of 3, 4, or 5 in English Composition or Literature;
6. A copy of your SAT/ACT scores.

☆ **Category Two:** College student with at least 12 transferable college units completed with at least a 3.00 GPA.

Submit:

1. Application checklist;
2. A completed Honors Transfer Program application form;
3. Transcripts for all college coursework (may be unofficial; official transcripts are required for final acceptance into the program);
4. Two completed recommendation forms or letters of recommendation from college or university instructors or counselors;
5. Long Beach City College Assessment test placement results.

3. If you have not already done so, submit a completed Long Beach City College admissions application to the Admissions and Records Office.
4. Remember you must **take the Long Beach City College assessment test as soon as possible**. This will provide information about your appropriate placement in English, reading, and mathematics classes. **Honors students must have taken the assessment test or EAP (Early Assessment Program) and must place in English 1 to be qualified for the Program because Honors students must complete English 1H by the end of their first semester in the Program.** An Advanced Placement (AP) test score of 3, 4, or 5 in English Composition or Literature also fulfills the assessment requirement. (Students placing in English 105 may be provisionally accepted into the Program depending on their other qualifications). Contact the assessment appointment line directly at (562) 938-4049 for the Liberal Arts Campus or (562) 938-3920 for the Pacific Coast Campus or online at <http://matric.lbcc.edu/signup.cfm> to make an appointment for your test. Allow at least two weeks to receive your placement results. **NOTE: Your application will not be considered complete until the Honors Program Office receives these results.**
5. You must also **attend the Honors Program Orientation** held once each semester prior to beginning the program. The date will be announced well in advance each semester.
6. Once you have been approved by the Honors Coordinator, you must **meet with the Honors Counselor** to formulate your educational plan.

WE WELCOME YOUR QUESTIONS! If you have questions about the Program or required admission materials, please call the Honors office (562) 938-4354 or stop by (the office is in L164, in the Liberal Arts Campus Library, first floor). We look forward to talking with you.

14. Anticipated transfer university: _____

15. Anticipated date of transfer: _____

16. Anticipated academic major(s) - (if unknown state general area of interest):

17. Anticipated career(s): _____

18. Describe briefly your principal extracurricular activities, including school and community groups, hobbies, and strong interests:

19. Do you work? yes: _____ no: _____. If so, how many hours per week? _____

20. If you have participated in an honors program before, please complete the following:

Name of program and school: _____

Dates of participation: _____

21. Have you been certified as a "Distinguished Scholar" by Lakewood, Millikan QUEST, or Wilson High Schools?

Yes: _____ No: _____ School: _____

ALL APPLICANTS:

The Community College District uses the information requested on this form for the purpose of determining a student's eligibility for the Honors Program. Personal information recorded on this form will be kept confidential in order to protect against unauthorized disclosure. Portions of this information may be shared with the Chancellor's Office of the California Community Colleges or other state or federal agencies; however, disclosure to these parties is made in strict accordance with applicable statutes regarding confidentiality, including the Family Educational Rights and Privacy Act (20 U.S.C. 1232(g)). Pursuant to Section 7 of the Federal Privacy Act (Public Law 93-579; 5 U.S.C. § 552a, note), providing your social security number is voluntary. The information on this form is being collected pursuant to California Education Code Sections 67310-67312, and 84850; and California Code of Regulations, Title 5, Section 56000 et seq.

Signature: _____ Date: _____

★ ★ Please mail the completed checklist and application to:

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LONG BEACH CITY COLLEGE

The Honors Program

<http://www.lbcc.edu/Honors>

Dear Recommender:

You have been selected by **Name** _____ **ID number** _____
to provide a recommendation to the Long Beach City College Honors Program for this student. The recommendation form is a very important element of the Honors Program application process and we take the recommendations of our applicants' instructors/counselors seriously.

Our Honors Program provides a unique educational opportunity for our students to take advantage of the intellectual challenge the Honors Program offers and some of the most successful Honors students at Long Beach City College have been those whose professors have identified them as strong performers in their classes.

What makes a student an Honors student?

- An Honors student is self-motivated.
- An Honors student has an evident interest in learning.
- An Honors student participates in class discussion.
- An Honors student seeks out academic challenge.
- An Honors student looks for connections among academic courses.
- An Honors student keeps talking about a subject after the class has ended.
- An Honors student thinks of learning as a life-long endeavor.
- An Honors student enjoys the stimulation of a community where other students are also passionate about learning.

Please consider these attributes when completing the Honors Program recommendation form on the back of this page. Your recommendation should address the student's academic ability, intellectual curiosity, potential for success, work ethic and class participation. Please be honest in your recommendation and if you don't feel the student is qualified, please feel free to say so.

Our applicants await a response from you before a decision can be made on their application to the Honors Program.

Please send back your recommendation as soon as possible. The deadlines are:

Fall semester: May 1st

Spring semester: November 30th

Summer semester: April 15th

but the sooner you submit your recommendation, the sooner we can provide the student with a decision.

(Note: Early applications have the best access to counseling appointments and classes. Applications received after the deadline may be deferred until the following semester. Students cannot register for Honors classes until accepted into the Program).

Thank you for your assessment and consideration of this student.

(over)

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RECOMMENDATION FORM

Student's Name: _____ ID Number _____
Last Name First Middle

High School or College Name and Address: _____

In comparison to other students, I would rate this candidate as:

	Exceptional	Above Average	Average	Below Average	No Basis for Comparison
Written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Indicate the strength of your overall endorsement of this candidate:

Highly recommend Recommend Recommend with some reservation(s) Cannot recommend at this time

Recommender's comments: Please provide us with an assessment of the student. Of particular interest to the Honors Program Committee is the student's ability to succeed and develop academically and socially in a challenging curriculum. Include any special qualities about which the committee should know (additional letters of recommendation or comments on official letterhead may be attached to this form).

- Recommender's signature: _____ Date: _____
- Printed Name: _____ Title/Academic Department: _____ Phone Number: _____
- I know the applicant: very well fairly well slightly Length of acquaintance with applicant _____
- I know the applicant in the following capacity: counselor teacher other (please specify) _____

Thank you for completing this recommendation. Please send this form to:

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