

UC Application Tips...

Priority Filing Period for Fall: November 1st – 30th

Application website: www.universityofcalifornia.edu/admissions/

Initial Setup

- You can apply to as many UC campuses as you want by completing one application.
- Create an email specifically for your university applications. For Example: JohnSmithApplications@yahoo.com
- Check your email regularly for notices from the universities.
- Don't forget your application password. Write it down. The "login" is your email address you provide them.
- Turn off your email pop-up blockers and check your "trash" email files for correspondence from the universities.

Application Content and Inputting Information

- Don't use your web browser's buttons to move forward and back. Use the buttons on the application system so you don't lose your work.
- Obtain copies of all your college transcripts and AP or IB Exam results, and have them in front of you when you complete your application. In the UC application, you are required to enter all college courses that you have taken....even ones that do not transfer, W's, academic renewal courses, course repeats, and failing grades...Do not enter classes and grades from memory. Misrepresenting your academic record can jeopardize your admissions or future graduation from the university if accepted.
- Gather this information ahead of time:
 - ◆ Activities and awards – Prepare concise descriptions of your most significant awards and activities and the length of time involved
 - ◆ Annual Income (optional) – If your parents claim you as a dependent on their tax return, you'll need to know their annual income (pre-tax). Refer to tax records or pay stubs.
 - ◆ Parent's residency (optional) – Know the date they moved to the state where they legally reside.
 - ◆ Social Security Number (If you have one) – Otherwise leave blank.
 - ◆ Citizenship Status – If you're not a U.S. citizen, know your immigration status and the type of visa you hold (such as F1)
 - ◆ Credit Card information – If you are going to pay by credit card; know the account number, expiration date, cardholder's name and billing address.
- Write down dates of attendance from colleges and universities accurately or they will think you have incomplete transcripts.
- Include the courses you are in now and plan to take until time of transfer.
- Apply broadly- Students who apply to several campuses are more likely to be admitted to a campus they know they want to attend. Do not limit yourself to only one option. The application will ask you to list all college/university courses you have taken. You will need to enter the department, course number, title of the course, and the number of units. All of this information is on your college transcripts.

For example, if you are currently enrolled in LBCC English 1:

Department = English

Course number = 1 (Do not confuse this with the 5 digit course number found on your class schedule)

Title = Reading and Composition

Units = 4

After You Apply

- Admissions Notification -You should start to receive admissions decisions in February/ March through May (for Fall transfer). UCLA typically notifies students by late April and UC Berkeley typically has a May 1st notification date
- There is an online fee waiver application at the end application.
- The \$60 admission application fee may be waived for a limited number of applicants from low-income families for whom payment would be an undue hardship.
- The information provided in the application will determine your eligibility for this fee waiver.
- If you are approved for a fee waiver, you can use the fee waiver for up to 4 campuses. If you apply to more than 4 campuses you will have to pay the \$60 application fee any remaining campuses.
- Do not send transcripts until they are requested. Your admissions will be initially determined by your self-report of courses and grades on the application, so be accurate with your self-report.
- After you submit your application, you can still make changes in your application. You will be asked to update your application in January and enter the grades you received in the Fall while you were filling out the application.
- Do not wait until the last week/last day to finish your application. The application system runs slower the last week of November.
- Logoff the application when you are done. If you don't logoff, the next person logging-in may see your data.

The Personal Statement

- Complete this in MS Word and cut and paste it into the application. The application does not give you enough time to type the essay directly into the application.

Transfer applicant questions for personal statement:

What is your intended major? Discuss how your interest in the subject developed and describe any experience you have had in the field — such as volunteer work, internships and employment, participation in student organizations and activities — and what you have gained from your involvement.

Tell us about a personal quality, talent, accomplishment, contribution or experience that is important to you. What about this quality or accomplishment makes you proud and how does it relate to the person you are?

Good Luck! Long Beach City College...Transfer Begins Today!