Memorandum of Understanding  
Between  
Long Beach Community College District  
And  
Certificated Hourly Instructors (CHI)

It is agreed between the parties to add the following language to the “Adjunct Employment Agreement”:

“This includes, but is not at all limited to, a decision to have another instructor (whether adjunct, full time or other) teach any or all classes identified as your assignment.”

The language will be included in the Adjunct Employment Agreement as follows:

In accordance with Education Code 87482.5, temporary adjunct faculty are limited to no more than 60% assignment of a full time load. Your assignment is subject to change and/or termination, based on departmental need. If the assignment changes, you will be notified by your department. This includes, but is not at all limited to, a decision to have another instructor (whether adjunct, full time or other) teach any or all classes identified as your assignment. Should attendance fall below twenty, the class may be discontinued or combined with another class. If it is necessary to reassign a contract teacher, a non-tenured hourly teacher may lose one or all classes. It is understood that, in the event of inadvertent over-payment by the District, the District has the right to collect the overpayment from the employee. Your signature authorizes this deduction from future paychecks based upon a payroll deduction schedule. I have read and understand the above information and agree to comply with all District requirements. YOU MUST RETURN THIS AGREEMENT BY (month/date/year) OR THERE IS NO OBLIGATION ON THE PART OF THE DISTRICT FOR PAYMENTS FOR YOUR SERVICES UNTIL THIS AGREEMENT IS RECEIVED IN HUMAN RESOURCES

Rose DelGaudio /5/16/07
Chief Negotiator, District

Vincent Riojas /5/16/07
Chief Negotiator, CHI