Long Beach Community College District

CLASS SPECIFICATION
Locker Room Attendant

FLSA Status: Nonexempt
EEOC Job Category: Service Worker
Union Representation: Represented

GENERAL PURPOSE
Under general supervision, performs a variety of custodial duties involved in the care, cleaning and maintenance of assigned athletic facilities, including locker rooms, showers and restrooms, offices, examination rooms and other assigned areas; issues uniforms, athletic equipment and lockers to students; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS
Locker Room Attendants are primarily responsible for cleaning and maintaining assigned District athletic facilities, including locker rooms, showers and restrooms, offices, examination rooms and other assigned areas.

Locker Room Attendant is distinguished from Athletic Equipment Assistant in that incumbents in the latter class are responsible for a broad array of other duties related to ordering, issuing, repairing, setting up and monitoring the use of athletic equipment, supplies and uniforms.

ESSENTIAL DUTIES AND RESPONSIBILITIES
The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Maintains assigned athletic facilities, including locker rooms, showers, restrooms, offices, exam rooms and other assigned areas, in a clean and sanitary condition; sweeps, mops and dusts floors; cleans, scrubs and disinfects areas, including restrooms and showers; washes windows and walls; polishes metal work; cleans sinks, mirrors and other fixtures; restocks supplies and refills dispensers; empties and cleans waste receptacles; picks up paper and other debris from assigned areas; removes graffiti; power washes designated areas.

2. Assists in securing and closing assigned facilities; locks and unlocks doors and vending areas in accordance with established schedules; performs minor maintenance and repairs within the facility including replacing lights and resolving minor plumbing problems.

3. Provides assistance to students, coaches, trainers and staff; issues locks and lockers to students and provides combinations; assists students with jammed lockers and cuts locks as needed; issues uniforms and equipment for sports events and packs and unpacks uniforms for games, when required.

4. Supervises students’ conduct in locker rooms.
QUALIFICATIONS

Knowledge of:

1. Modern cleaning methods, including basic methods of cleaning and sanitizing floors, walls, fixtures and locker room facilities.
2. Uses of cleaning materials, disinfectants and equipment used in custodial work.
3. Safety methods and regulations pertaining to the work.
4. Health and safety regulations.
5. Basic record-keeping techniques.

Ability to:

1. Maintain locker room, showers, restrooms, offices and other assigned areas in a clean and sanitary condition.
2. Use and operate standard cleaning materials and equipment in a safe and efficient manner.
3. Perform minor repairs as assigned.
4. Learn physical education and athletic event support requirements.
5. Communicate clearly and effectively, both orally and in writing.
6. Understand and follow oral and written instructions.
7. Establish and maintain effective working relationships with District management, staff, students and others encountered in the course of work.

Education, Training and Experience:

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation from high school or G.E.D. equivalents; and at least six months of custodial experience; or an equivalent combination of training and experience.

Licenses; Certificates; Special Requirements:

A valid California driver’s license and the ability to maintain insurability under the District’s vehicle insurance policy.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee
frequently is required to stand and talk or hear. The employee is frequently required to walk, sit, climb or balance, stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

**Mental Demands**

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use simple arithmetic reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with constant interruptions; and interact with District management, staff, students and others encountered in the course of work.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employees work in student locker rooms, and are exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals and risk of electric shock. The noise level is usually moderately quiet.