CPC Meeting  
April 21, 2011  
12:30 - 2:00 pm  
T-1046  
Summary Notes

Present: Don Berz, Kevin Ryan, Eva Bagg, Lou Anne Bynum, Rose DelGaudio, Ann-Marie Gabel, Greg Peterson, Winford Sartin, Rudy Besikof, John Downey, Shauna Hagemann, David Morse, Janice Tomson, Lynn Shaw, Bobbi Villalobos Maria Narvaez

Absent/ Excused: Byron Breland, Chris Jacobs, Rigo Ibarra, Lynne Misajon, Alta Costa, Nicole Santiago, DeWayne Sheaffer, Cindy Frye

Guests: Julian DelGaudio, Amit Shai, Dena Laney, Stephanie Powell, Mark Taylor

1. Summary Notes from March 17 were approved.

2. Members of the Distance Learning (DL) Plan Oversight Task Force attended the meeting as a follow up to the DL Plan presentation that was given in February. One of the items in the DL Plan is a list of contractual-related issues related to DL, and included on that list is a suggestion to provide stipends for the development of an online class. The rationale to provide stipends for distance learning courses is that this process is “beyond the norm.” Stipends are not provided to faculty to develop face-to-face courses, however, others stated that in some cases, faculty developing face-to-face courses probably go “beyond the norm” as well. It was agreed that this is a topic worth exploring more deeply in the future.

A more strategic approach to offering DL courses can be accomplished if departments incorporate this in their program planning. Distance learning course offerings should not be based simply on who has volunteered to teach an online course. It was suggested that a question regarding distance learning offerings be added to the Program Planning/ Program Review document to help departments strategically plan for DL.

The task force is also working with Faculty Professional Development to establish a Faculty Consultative Group. This group would include faculty who are experienced in DL; they would help to provide training, mentoring, gathering best practices, and doing peer reviews of online classes to provide feedback on the class regarding activities, student engagement, etc.

3. The survey regarding the draft Educational Master Plan (EMP) goals and measurable objectives has received over 200 responses so far. The results will be presented to the CPC on May 6th. The next steps for the EMP Oversight Task Force are to finalize the goals and measurable objectives and to develop strategies for each measurable objective. It is anticipated that many of the strategies from the VP Level plans can be used to inform the EMP strategies.

4. S. Hagemann and B. Villalobos gave an update on the Student Success Committee (SSC). The various subcommittees/ workgroups of the SSC have been working on carrying out different strategies of the Student Success Plan. With the budget situation being tight, they are looking at balancing out the support given so that there is only one type of intervention per class; this allows those classes which have not had any interventions to receive some support. One issue discussed was the future of Supplemental Instruction (SI) which is primarily funded by a Title V grant that will expire September 2011. SI only serves ~750 students, while Supplemental Learning Activities (SLAs) serve ~22,000. The future of Learning Communities is also under discussion; for 2011-12, they will continue as is, but no decisions have been made beyond that.

5. A. Gabel asked the CPC for institutional priorities that the Budget Advisory Committee can use in the development of Budget Assumptions. After much discussion, it was suggested to forward to the BAC last year's institutional priorities along with the draft goals of the EMP, which were informed in part by the current planning process which began at the department level and advanced through the school and to the VP levels.